



UNIVERSITAS ISLAM
SULTAN AGUNG



Quality Assurance Handbook

2026

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

DECISION OF THE GOVERNING BOARD
SULTAN AGUNG ENDOWMENT FOUNDATION

Number: 146/SK/YBWSA/VIII/2022

Concerning

**THE APPROVAL OF THE INTERNAL QUALITY ASSURANCE SYSTEM
DOCUMENT OF SULTAN AGUNG ISLAMIC UNIVERSITY
(SPMI UNISSULA)**

Bismillahirrahmanirrahim

THE GOVERNING BOARD OF SULTAN AGUNG ENDOWMENT FOUNDATION

IN VIEW OF:

- That in order to realise the Vision, Mission and Objectives of Sultan Agung Islamic University (VMT Unissula), the UNISSULA Strategic Plan (Renstra) 2014–2024 has been prepared.
- That in the context of implementing the UNISSULA Strategic Plan for 2014–2024 Chapter II C. Objective 7, namely the establishment of a systematic and sustainable process for self-evaluation and quality assurance, an institution for the development of education and internal quality assurance (LP3M) UNISSULA has been formed.
- That in order to strengthen the duties of LP3M UNISSULA, the Internal Quality Assurance System (SPMI) Document of UNISSULA has been prepared.
- That in order to implement the UNISSULA SPMI Document as referred to above, it is necessary to provide formal approval.
- That for the purpose mentioned above, it is necessary to issue a Decision of the Governing Board.

HAVING REGARD TO:

1. Law of the Republic of Indonesia No. 20 of 2003 on the National Education System
2. Law of the Republic of Indonesia No. 12 of 2012 on Higher Education
3. Government Regulation of the Republic of Indonesia No. 4 of 2014 on the Implementation of Higher Education and the Management of Higher Education Institutions
4. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62 of 2016 on the Higher Education Quality Assurance System
5. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 3 of 2020 on the National Higher Education Standards
6. Basic Budget of YBWSA
7. Household Budget of YBWSA
8. Risalah Bismillah, Building a Khaira Ummah Generation
9. Vision, Mission and Objectives of YBWSA
10. YBWSA Strategic Plan for 2021 – 2030
11. UNISSULA Statute of 2019
12. UNISSULA Strategic Plan for 2014 – 2024

VISION

The endowment institution that is recognised for implementing Islamic endowment to develop a Khaira Ummah Generation, through education, health services, and da'wah, in order to build a prosperous society that is pleasing to Allah SWT.

Address

Jl. Kaligawe Raya, KM 4 PO. Box. 1054 Semarang 50112, Central Java - Indonesia
Telp. (024) 6583584 ext. 309 Fax. (024) 6581739 e-mail: ybwsa.org@gmail.com
website: www.ybw-sa.org

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

CONSIDERING :

1. The Rector's Letter of Unissula Number: 3260/D.1/SA/VIII/2022 dated 3 Muharram 1444 H / 1 August 2022 M, concerning the request for approval of the Internal Quality Assurance System (IQAS) Document of Unissula.
2. Considerations and suggestions from members of the YBWSA governing board.

TO ENACT

HEREBY ENACTS :

1. To approve the Internal Quality Assurance System (IQAS) Document of Sultan Agung Islamic University (Unissula) as referred to in the attachment to this Decision.
2. To assign the Rector of Sultan Agung Islamic University to implement the IQAS Document as referred to in point one above, in all academic activities of the Tri Dharma of Higher Education at Unissula, in accordance with applicable provisions.
3. This Decision shall come into force from the date it is enacted and, should there be any errors or omissions in the future, they shall be corrected accordingly.

Enacted in : Semarang
On the date : 24 Muharram 1444 H
22 August 2022 M

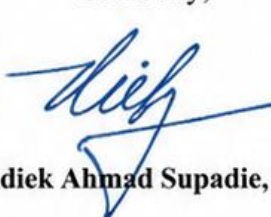
On behalf of the Governing Board
Sultan Agung Endowment Foundation

Chairman,


H. Hasan Toha Putra, MBA



Secretary,


Dr. H. Didiek Ahmad Supadie, Drs., MM

Copy to:

1. The Head of Development Board of YBWSA
2. The Head of Supervisory Board of YBWSA
3. Members of the Governing Board of YBWSA
4. The Head of the Secretariat of YBWSA

VISION

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TABLE OF CONTENTS

GRADUATE COMPETENCY STANDARDS.....	5
STANDARD LEARNING CONTENT	1
LEARNING PROCESS STANDARDS.....	13
LEARNING ASSESSMENT STANDARDS	37
LECTURER AND PERSONNEL STANDARDS EDUCATION	51
LEARNING FACILITIES AND INFRASTRUCTURE STANDARDS	62
LEARNING MANAGEMENT STANDARDS	1
LEARNING FINANCING STANDARDS	14
CAMPUS INDEPENDENT LEARNING STANDARDS	1
INDEPENDENCE (MBKM).....	1
LEARNING RECOGNITION STANDARDS PAST (RPL).....	1
STANDARDS OF RESEARCH RESULTS	9
RESEARCH CONTENT STANDARDS	16
RESEARCH PROCESS STANDARDS	21
RESEARCH ASSESSMENT STANDARDS	29
RESEARCH STANDARDS.....	37
FACILITIES AND INFRASTRUCTURE STANDARDS RESEARCH	44
RESEARCH MANAGEMENT STANDARDS	49
FUNDING AND FINANCE STANDARDS RESEARCH	54
STANDARDS OF DEVOTION RESULTS TO THE COMMUNITY	61
STANDARD CONTENTS OF COMMUNITY DEVOTION	68
COMMUNITY SERVICE PROCESS STANDARDS	73
STANDARDS FOR IMPLEMENTING DEVOTION TO THE COMMUNITY	79
STANDARD INFRASTRUCTURE FOR COMMUNITY SERVICE	84
DEVOTION MANAGEMENT STANDARDS TO THE COMMUNITY	89
FUNDING AND FINANCE STANDARDS FOR COMMUNITY SERVICE.....	95
STANDARD VISION MISSION OBJECTIVES TARGETS	101
QUALITY ASSURANCE STANDARDS	109
COOPERATION STANDARDS	117
ACADEMIC ATMOSPHERE STANDARDS.....	123
STANDARD ISLAMIC ACADEMIC CULTURE (BudAI).....	130
STUDENT AND ALUMNI STANDARDS	137
WELFARE STANDARDS	143
INFORMATION SYSTEMS STANDARDS	1

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 1/01
		Date : December 27, 2019
	Graduate Competency Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 11

GRADUATE COMPETENCY STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil‘ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society Unity of the Republic of Indonesia - Graduate competency standards are minimum criteria regarding graduate ability qualifications which include attitudes, knowledge and skills stated in the formula Graduate Learning Outcomes - The graduate competency standard is the Graduate Learning Outcomes formulation which is used as the main reference for developing learning content standards, learning process standards, learning assessment standards, lecturer and education staff standards, learning facilities and infrastructure standards, learning management standards, and learning financing
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	standards. d. Attitude is correct and cultured behaviour as a result of internalization and actualization of values and norms that reflect the attitude of the khaira ummah as part of the Islamic world view in spiritual and social life through the learning process, student work experience, research and/or community service related to learning. e. Knowledge is the systematic mastery of concepts, theories, methods and/or philosophy in a particular field of science based on Islamic values obtained through reasoning in the learning process, student work experience, research and/or community service related to learning in accordance with the scientific vision of the study programme. f. Skills are the ability to do Performance using concepts, theories, Methods, materials and/or instruments, obtained through learning, student work experience, research and/or community service related to learning, include: a. General skills as general work abilities that must be possessed by every graduate in order to ensure equal ability of graduates according to programme level and type of higher education as well as implementing the Islamization of knowledge; and b. Special skills are special work abilities that every graduate must have in accordance with the scientific field of the study programme. G. Student work experience takes the form of experience in activities in a certain field over a certain period of time, in the form of job training, practical work, field work practice or other similar forms of activity.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Articles 5, 6 and 7 state that in the education element, graduate competency standards are the main reference. As the main reference,

	UNISSULA formulates graduate competency standards that cover all graduates both in Diploma, bachelor's, professional, master's and doctoral programmes.
Standard Content	1. The university determines the general competencies of UNISSULA graduates such as problem solving, information technology, international languages, Islamic entrepreneurship, Islamic worldview and study programme knowledge based on Islamic values. 2. Faculties/study programmes must formulate them in a measurable manner Graduate competencies that refer to the vision and mission, UNISSULA values, the Indonesian national curriculum framework (KKNI), national higher education standards (SN DIKTI)*. 3. Faculties/study programmes must determine learning outcomes and general graduate competencies including knowledge, attitudes, general skills and special skills*. 4. Faculties/study programmes must carry out systematic learning outcomes measurements every year by considering the results of learning outcomes, competency exams, tracer studies, and graduate use surveys. 5. Faculties/study programmes must carry out analysis and evaluation of the results as well as follow-up actions related to learning outcomes measurements at the course level and study programme level systematically at the end of each semester. 6. Faculties/study programmes must evaluate graduate competency standards regularly, a maximum of once every five years. 7. The university systematically carries out tracer studies and user surveys every year and collaborates with faculties/study programmes. 8. The university carries out analysis and evaluation as well as follow-up on the results of tracer studies and user surveys. 9. The university issues a certificate accompanying the diploma (SKPI) which contains the achievements of graduate

	competencies and student achievements 10. The study programme must ensure the graduation rate on time And study success increases every year 11. Faculties/study programmes ensure that the absorption of graduates in the world of work increases every year 12. Universities must carry out a learning outcomes evaluation on courses that constitute UNISSULA's general competencies per semester.
Achievement Strategy	1. Preparation and determination of UNISSULA graduate profiles 2. Guidelines for preparing Graduate Competencies in collaboration with professional organisations 3. Increasing collaboration with various stakeholders including industry, government, alumni and professional organisations in order to gather various input regarding the preparation of the CPL and Curriculum. 4. Guidelines for graduate and graduate user satisfaction surveys 5. Guidelines for monitoring evaluation of satisfaction surveys 6. Monitoring graduate quality evaluations 7. Conduct periodic satisfaction surveys 8. Monitoring the evaluation of satisfaction survey results

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	The number of students certified in memorizing juice is 30	1%	1,5 %	2%	2,5 %	3%	3,5 %
1	Minimum average study programme GPA	2,75	2,80	2,90	3,00	3,10	3,20
2	Availability of competency documents for study programme graduates	100%	100 %	100 %	100 %	100%	100 %
3	Availability of study programme learning achievement documents	100%	100 %	100 %	100 %	100%	100 %
10	Success percentage Studies for each programme	87%	90%	92%	94%	96%	98%
10	On-time graduation percentage for each programme.	60%	70%	80%	90%	100%	100 %
11	The waiting time for major programme graduates at universities to get their first job is less than 3 Month.	50%	55%	60%	65%	70%	75%
Additional Performance Indicator Achievement Targets							
No Standard content	Indicator	Baseline Ne 2021	2022	2023	2024	2025	2026
1	Number of students certified as passing Reading and Writing Al Qur'an	100%	100 %	100 %	100 %	100%	100 %

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	The number of students certified in memorizing juice is 30	1%	1,5 %	2%	2,5 %	3%	3,5 %
1	Minimum average study programme GPA	2,75	2,80	2,90	3,00	3,10	3,20
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3	Availability of study programme learning achievement documents	100%	100 %	100 %	100 %	100%	100 %
10	Success percentage Studies for each programme	87%	90%	92%	94%	96%	98%
10	On-time graduation percentage for each programme.	60%	70%	80%	90%	100%	100 %
11	The waiting time for major programme graduates at universities to get their first job is less than 3 Month.	50%	55%	60%	65%	70%	75%
1	Number of students who become entrepreneurs	0,25%	0,5 %	0,75 %	1%	1,25 %	1,5 %
1	Minimum grade B in UNISSULA general and special compulsory subjects, pass Minimum TOEFL score of 450	100%	100 %	100 %	100 %	100%	100 %

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	The number of students certified in memorizing juice is 30	1%	1,5 %	2%	2,5 %	3%	3,5 %
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10	Success percentage Studies for each programme	87%	90%	92%	94%	96%	98%
10	On-time graduation percentage for each programme.	60%	70%	80%	90%	100%	100 %
11	The waiting time for major programme graduates at universities to get their first job is less than 3 Month.	50%	55%	60%	65%	70%	75%
4 , 5	Faculties/study programmes provide annual evaluation and follow-up reports on Graduate Learning Outcomes measurements sourced from the results of tracer studies and surveys User	100%	100 %	100 %	100 %	100%	100 %

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	The number of students certified in memorizing juice is 30	1%	1,5 %	2%	2,5 %	3%	3,5 %
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10	Success percentage Studies for each programme	87%	90%	92%	94%	96%	98%
10	On-time graduation percentage for each programme.	60%	70%	80%	90%	100%	100 %
11	The waiting time for major programme graduates at universities to get their first job is less than 3 Month.	50%	55%	60%	65%	70%	75%
6	The faculty/study programme provides Graduate competency standard evaluation report	100%	100 %	100 %	100 %	100%	100 %
7, 8	LPKA provides tracer study reports and user surveys at Level Study Programme and follow-up	100%	100 %	100 %	100 %	100%	100 %

Main Performance Indicator Achievement Targets

Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	The number of students certified in memorizing juice is 30	1%	1,5 %	2%	2,5 %	3%	3,5 %
1	Minimum average study programme GPA	2,75	2,80	2,90	3,00	3,10	3,20
2	Availability of competency documents for study programme graduates	100%	100 %	100 %	100 %	100%	100 %
3	Availability of study programme learning achievement documents	100%	100 %	100 %	100 %	100%	100 %
10	Success percentage Studies for each programme	87%	90%	92%	94%	96%	98%
10	On-time graduation percentage for each programme.	60%	70%	80%	90%	100%	100 %
11	The waiting time for major programme graduates at universities to get their first job is less than 3 Month.	50%	55%	60%	65%	70%	75%
	He continued at level University every year						
9	Availability of SKPI for UNISSULA graduates	100%	100 %	100 %	100 %	100%	100 %
11	Graduates who work in international/multi-level business entities National.	1%	2%	3%	4%	5%	6%

Main Performance Indicator Achievement Targets

Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	The number of students certified in memorizing juice is 30	1%	1,5 %	2%	2,5 %	3%	3,5 %
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3	Availability of study programme learning achievement documents	100%	100 %	100 %	100 %	100%	100 %
10	Success percentage Studies for each programme	87%	90%	92%	94%	96%	98%
10	On-time graduation percentage for each programme.	60%	70%	80%	90%	100%	100 %
11	The waiting time for major programme graduates at universities to get their first job is less than 3 Month.	50%	55%	60%	65%	70%	75%
12	Evaluation report and follow-up on general competency achievements to UNISSULA and per Semester	100%	100 %	100 %	100 %	100%	100 %

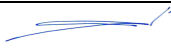
Parties involved

- a. Setting standards involves the WR I, Dean, Head of Study Programme, LPKA, BAAK and LP3M as an adhoc team, the

	Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves the Head of Study Programme, LPKA. c. Evaluation of the implementation of standards is carried out by the Dean by monitoring the evaluation of the Head of Study Programme, the head of LP3M assigns an internal auditor to carry out an Internal Audit. Head of Study Programme through self-evaluation. d. Control of standard implementation is carried out by the Dean, WR I e. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	a. Guidelines for preparing graduate profiles b. SOP for preparing graduate profiles c. Guidelines for preparing learning outcomes d. SOP for preparing learning outcomes e. Learning outcomes preparation form
References	a. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education b. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions d. UNISSULA Statutes 2019 e. UNISSULA Strategic Plan for 2014 - 2024 f. Guide to preparing the 2020 PT curriculum

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 1/03
		Date : December 27, 2019
	Learning Process Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 23

STANDARD LEARNING CONTENT

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology and developments Society
Glossary of Terms	- Learning Content Standards are minimum criteria for the level of depth and breadth of learning material - The curriculum is a set of plans and arrangements regarding Graduate Learning Outcomes, study materials, processes and assessments that are used as guidelines for implementing the Study Programme. (Permenristekdikti No. 44 of 2015: SN-DIKTI). The Higher Education Curriculum for undergraduate programmes and diploma programmes (Article 35 paragraph 5) must contain courses (Article 35

	paragraph 1): 1. Religion; 2. Pancasila; 3. Citizenship; and 4. Indonesian. d. Learning is the process of student interaction with lecturers and learning resources in a learning environment. e. A study programme is a unit of educational and learning activities that has a specific curriculum and learning methods in one type of academic education, professional education, and/or vocational education. f. A graduate profile is a role that a graduate can undertake in a particular field of expertise or work area after completing their studies. (Guidebook for Preparing KPT 2016). g. Learning outcomes are abilities that Obtained through internalization of knowledge, attitudes, skills, competencies and accumulated experience Work. (KKNI: Article 1 (2)). h. Graduate competency standards are minimum criteria regarding graduate ability qualifications which include attitudes, knowledge and skills stated in the formula Graduate Learning Outcomes. (SN-DIKTI: Article 5 (1)). i. Study materials (subject matters) contain knowledge from Certain scientific disciplines or knowledge learned by students and can be demonstrated by students (Anderson & Krathwohl, 2001: 12-13). j. Learning material is in the form of knowledge (facts, concepts, principles, theories, and definitions), skills, and processes (reading, writing, counting, dancing, critical thinking, communicating, etc.), and values (Hyman, 1973: 4).
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	k. A course is a unit of study taught (and studied by students) at the tertiary level (source: KBBI) which is structured based on the CPL imposed on it, contains learning material, learning forms and methods, and assessment, and has a minimum weight of one semester credit unit (sks). l. Data literacy is an understanding of reading, analysing, using data and information (big data) in the digital world. m. Technological Literacy is understanding how machines work and technological applications (coding, artificial intelligence, and engineering principles). n. Human literacy is an understanding of the humanities, communication and design.
Rational	UNISSULA prepares learning materials referring to Graduate Learning Outcomes (CPL), to meet the depth and breadth of learning materials. Based on Permendikbud No. 3 of 2020 articles 8 and 9, it is important to determine learning content standards so that the level of depth and breadth of learning material is in accordance with the KKNI for each type of educational programme being held. This standard needs to be stated in a structured manner in the form of a curriculum which contains a set of plans and arrangements for study materials, as well as learning methods implemented and used to fulfil the study programme learning outcomes. As a learning plan, the curriculum is implemented in a series of subjects Lecture or block/module.
Standard content	1. The university establishes a curriculum development policy that considers the relationship with UNISSULA's vision and mission, scientific development and stakeholder needs and considers future changes as a basis for curriculum development and evaluation at the study programme level. 2. The university ensures that the curriculum development guidelines include graduate profiles, learning outcomes, study materials, curriculum structure, RPS and current issues and ensure that the curriculum implemented is

	sensitive to current issues (character education, SDGs, narcotics, anti-sexual violence education, anti-corruption education, anti-drug education). Bullying, and anti-intolerance education). 3. The university ensures that the curriculum determination mechanism involves authorised elements within the institution in an accountable and transparent manner. 4. The university ensures that the level of depth and breadth of learning material is outlined in the study materials structured in the curriculum and courses. 5. All study programmes must have a curriculum equipped with a curriculum map that shows a clear relationship between courses and graduate competencies in accordance with the study programme's KKNL. 6. Each course must have a learning outcomes (CPMK) which is clearly related to performance indicators or graduate competencies. 7. The curriculum must be developed by integrating education, research and community service. 8. The curriculum must include superior courses in the fields of science that characterise the study programme. 9. The study programme periodically monitors and reviews the curriculum by considering feedback from internal and external stakeholders as well as being reviewed by experts in the field of study programme as well as considering strategic issues to ensure its suitability and up-to-dateness.
Achievement Strategy	a. The preparation of the CPL and curriculum was carried out by involving stakeholders including: industry; government; alumni; professional organisations; scientific field experts; and graduate users in order to gather various input. b. Determination of CPL and curriculum c. Implementation of learning content d. Evaluation of CPL and curriculum e. Control of learning content

	f. Improving the quality of learning content
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Achievement Targets Main Achievement Indicators							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	Availability of Chancellor's Decree/Regulation regarding Guidelines for Curriculum development at UNISSULA	100%	100%	100%	100%	100%	100%
2	Availability of curriculum development guidelines containing graduate profiles, learning outcomes, study materials, curriculum structure, RPS and current issues.	100%	100%	100%	100%	100%	100%
3	Availability of SOPs for curriculum development and approval at the study programme level	100%	100%	100%	100%	100%	100%

3	Availability of documents resulting from monitoring and evaluation of curriculum development and validation at study programme level in accordance with SOPs	100%	100%	100%	100%	100%	100%
4	Availability of complete, coherent, relevant curriculum documents And up to date	100%	100%	100%	100%	100%	100%
5	The study programme has a curriculum book that includes a curriculum map that shows a clear relationship between courses and graduate competencies in accordance with the KKNi Programme of study (OBE)	70%	80%	90%	100%	100%	100%
6	Each course is accompanied by CPMK and indicators	100%	100%	100%	100%	100%	100%
7	Availability of a curriculum map showing the	100%	100%	100%	100%	100%	100%

Achievement Targets Main Achievement Indicators							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	Availability of Chancellor's Decree/Regulation regarding Guidelines for Curriculum development at UNISSULA	100%	100%	100%	100%	100%	100%
2	Availability of curriculum development guidelines containing graduate profiles, learning outcomes, study materials, curriculum structure, RPS and current issues.	100%	100%	100%	100%	100%	100%
3	Availability of SOPs for curriculum development and approval at the study programme level	100%	100%	100%	100%	100%	100%
	integration of courses in the study programme						

7	Availability of course study materials that are integrated with the results of research and/or community service by lecturers/spectology team College	50%	55%	60%	65%	70%	75%
8	Availability of Curriculum documents which include superior courses in the field of identification science Study programme.	100%	100%	100%	100%	100%	100%
9	Availability of curriculum development evaluation reports at least in years 2 and 5 of the curriculum Executed	100%	100%	100%	100%	100%	100%

Additional Performance Indicator Achievement Targets	
Parties involved	a. Setting standards involves the Vice Rector I, Dean, Head of Study Programme, Lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves the Head of Study Programme. c. Evaluation of the implementation of standards is carried out by the Dean monitoring the evaluation of the Head of Study Programme, the head of LP3M assigns an internal auditor to carry out an Internal Audit and the Head of Study Programme carries out a self-evaluation. d. Control of standard implementation is carried out by the Head of the Study Programme and the Dean e. The increase in standards is carried out by the Leadership Meeting
Related documents	a. Guidelines for preparing the curriculum b. SOP for curriculum preparation c. Curriculum Guidelines Document d. Integrative and comprehensive policy documents and guidelines for research, community service and learning e. Guidelines for monitoring and evaluating curriculum f. SOP for monitoring and evaluating curriculum g. Curriculum evaluation monitoring form
References	a. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education b. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions c. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards d. UNISSULA Statutes 2019 e. UNISSULA Strategic Plan 2014 - 2024

	f. Guide to preparing the 2020 KPT
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	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 1/03
		Date : December 27, 2019
	Learning Process Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 23

LEARNING PROCESS STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd., M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST., MM., Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H., M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H., M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society
Glossary of Terms	- National Higher Education Standards are minimum criteria regarding the learning process at this level Higher education in universities throughout the region Law of the Unitary State of the Republic of Indonesia - UNISSULA Education Standards, are the minimum criteria in academic and non-academic fields that apply at UNISSULA which exceed the National Higher Education Standards - Graduate competency standards are minimum criteria regarding graduate ability qualifications which include attitudes, knowledge and skills stated in the formula Graduate

	Learning Outcomes d. The graduate competency standard is the Graduate Learning Outcomes formulation which is used as the main reference for developing learning content standards, learning process standards, learning assessment standards, lecturer and education staff standards, learning facilities and infrastructure standards, learning management standards, and learning financing standards. e. Unissula's learning process standards are minimum criteria regarding the implementation of learning, the contents of which include the characteristics of the learning process, learning plans, implementation of the learning process, and learning load. f. The interactive learning process is that Prioritising a two-way interaction process between students and lecturers so that students can achieve the specified graduate outcomes g. The Holistic learning process encourages the formation of a comprehensive and broad mindset by internalizing local and local excellence and wisdom National. h. Integrative learning process to fulfil Graduate Learning Outcomes as a whole in one unified programme through an interdisciplinary and multidisciplinary approach. i. A scientific learning process that prioritizes a scientific approach so as to create an academic environment that is based on a system of values, norms and rules of science and upholds religious and national values. j. The contextual learning process is achieved through a learning process that is adapted to the demands of the ability to solve problems in the domain of expertise. k. The thematic learning process is achieved through a learning process that is adapted to the scientific characteristics of the study programme and linked to real problems through a transdisciplinary approach. l. An effective learning process that is achieved successfully by
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	prioritising the internalization of material properly and correctly within an optimum period of time. m. A collaborative learning process that involves interaction between individual learners to produce the capitalization of overall good attitudes, knowledge and skills in one programme through an interdisciplinary and multidisciplinary approach n. A student-centred learning process that prioritizes developing students' creativity, capacity, personality and needs, as well as developing independence in seeking and Find knowledge. o. Learning is the process of student interaction with lecturers and learning resources in a learning environment. p. Learning experience is student learning activity through interaction with external conditions in their learning environment (Tyler, 1949: 63). Learning activities that transform learning material into meaningful knowledge that can be used to do new things (Ornstein & Hunkins, 2004: 216) and provide benefits. q. Learning methods are the methods used to realise learning strategies by using learning resources as optimally as possible including learning media (a way in achieving something) (Joyce & Weil, 1980). r. The form of learning is that learning activities can take the form of lectures; responsive; tutorials; seminar; practicum; studio practice; workshop practice; field practice; study; design; or development; and community service.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Articles 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and 20 explain that one of the standards in education is the learning process. This is in accordance with one of the missions that has been established by UNISSULA as a higher education institution, namely producing graduates who are superior and can be accepted in the national and international job market.

	As part of the khaira ummah generation. For To realise quality, professional and competitive academic performance, it is necessary to provide graduate competency standards that are able to accommodate stakeholders from professional circles, graduate users or the general public. The competency standards for UNISSULA graduates that are prepared must meet or exceed the National Education Standards that have been stipulated in legislation and include Islamic elements. To achieve graduate competency standards, it is necessary The existence of learning process standards.
Standard content	1. Universities must establish a learning process that is interactive, holistic, integrative, scientific, contextual, thematic, effective, collaborative, student-centred which prioritizes the development of creativity, capacity, personality and student needs, as well as developing independence in seeking and finding knowledge in achieving learning outcomes. 2. Universities/Faculties/Prodi must ensure that learning is carried out in a planned and systematic manner in accordance with Semester Learning Plan (RPS)*. 3. Universities must determine RPS components and templates that are used as references by lecturers in preparing course RPS. 4. Faculties/Prodi must ensure that lecturers in developing and determining RPS can independently or together in expertise groups in a field of science and/or technology in Study programme that has been approved by the head of study programme and Uploaded to the study programme website no later than one week before lectures start. 5. Faculties/Prodi must ensure that the RPS is socialised to students from the first week of lectures. 6. Faculties/Prodi must ensure easy access to RPS and learning materials. 7. Lecturers/course coordinators/module teams must review Semester Learning Plan (RPS) periodically at least once a year,

	taking into account developments in science and technology that can be accessed by students and implemented consistently. 8. Universities must determine learning methods in implementing learning including group discussions, simulations, case studies, collaborative learning, cooperative learning, project-based learning, problem-based learning or other learning methods that can facilitate the fulfilment of learning outcomes. 9. Universities/faculties/study programmes must determine that each course must use the case method and team based project method and combine it with other learning methods in accordance with learning outcomes which are accommodated in a form of learning. 10. Universities/faculties/study programmes must determine the form of learning which can be in the form of lectures, responses and tutorials, seminars, practicums, studio practice, workshop practice, field practice, work practice, research, design Or development, military training, exchange Students, internships, entrepreneurs and/or other forms of community service*. 11. Faculties/study programmes ensure the learning process through systematic and structured curricular activities through various courses and with a measurable learning load*. 12. Faculties/study programmes ensure that the learning process through curricular activities must use effective learning methods in accordance with the characteristics of the course to achieve certain abilities specified in the courses in the Graduate Learning Outcomes* fulfilment series. 13. Lecturers must incorporate the results of their research and service into relevant course learning material*. 14. The university determines that the learning process for study programmes other than Diploma 1-3 must include research, design or development under the guidance of a lecturer*. 15. The Head of Study Programme ensures that forms of learning in the form of research, design, or development are student activities under the guidance of lecturers in the context of developing attitudes, knowledge, skills, authentic experiences,
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	as well as improving community welfare and national competitiveness*. 16. The university stipulates that four diploma study programmes, undergraduate programmes, professional programmes and specialist programmes must add forms of learning In the form of service to the community below Lecturer guidance*. 17. The university/faculty/prodi ensures that the form of learning in the form of community service is a student activity under the guidance of lecturers in order to utilise science and technology to advance the welfare of society and make the nation's life more intelligent*. 18. Faculties/study programmes facilitate forms of learning outside the study programme consisting of: - Learning in other study programmes at the same university - Learning in the same study programme at different universities - Learning in other study programmes at different universities - Learning at non-tertiary institutions* 19. The study programme ensures that learning in the same study programme at different universities, learning in other study programmes at different universities, and learning at non-tertiary institutions is carried out based on a cooperative agreement between the university and other related universities or institutions*. 20. The Head of Study Programme ensures that the results of studies conducted outside the study programme outside the same university are recognised through a credit transfer mechanism* 21. Faculties/study programmes ensure that learning outside the study programme is carried out under the guidance of lecturers* 22. Universities/Faculties/study programmes ensure learning in In other study programmes at different universities and learning at non-tertiary institutions is prioritised for implementation in undergraduate programmes outside the field
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	of Health* 23. Universities/Faculties must determine that each course has at least 1 (one) credit. 24. Universities/Faculties must determine the time unit for effective learning activities in one semester for 16 (sixteen) weeks including mid-semester exams and final semester exams in the conventional system. Meanwhile, the block/module system for 1 credit is equivalent to 16 meetings in one week. In 1 block/module there is a mid-block/module exam and a final block/module exam. 25. The Head of Study Programme ensures that one academic year consists of 2 (two) semesters and can hold intermediate semesters*. 26. Universities must determine the implementation of the semester between* 27. Universities must determine the length of study period and load for each study programme offered* 28. Universities/Faculties/Prodi can organise professional programmes as advanced programmes that are separate or not separate from undergraduate programmes, or diploma four/applied bachelor's programmes*. 29. Universities/faculties/study programmes ensure that students can participate in the entire learning process in the Higher Education Study Programme according to the study period and load; or follow the learning process In the Study Programme to partially fulfil Study period and load and the rest follows the learning process outside the Study Programme. 30. The university/faculty/study programme determines the load of one credit in the form of a lecture, response or tutorial equivalent to 170 (one hundred and seventy) minutes of learning activities per week per semester consisting of a face-to-face learning load of 50 (fifty) minutes per week per semester; learning activities with assignment are structured at 60 (sixty) minutes per week per semester; and 60 (sixty) minutes of independent learning
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	activities per week per semester*. 31. The University/Faculty/Prodi determines the load of one credit in the form of seminar learning or other similar forms of learning, including: face-to-face learning activities of 100 (one hundred) minutes per week per semester; and independent study activities 70 (seventy) minutes per week per semester*. 32. The Head of Study Programme that implements the block/module system must calculate the determined learning load according to the needs to meet learning outcomes. 33. The University/Faculty/Prodi sets the load for one credit in the form of practicum learning, studio practice, workshop practice, field practice, research, community service, and/or other equivalent forms of learning, at 170 (one hundred and seventy) minutes per week per semester*. 34. The Head of Study Programme must provide opportunities for the study load of students in diploma three and undergraduate programmes Who have high academic achievement (IPS > 3.00 and Fulfil academic ethics) after two semesters of the first year can be added up to 64 (sixty four) hours per week equivalent to 24 (twenty four) credits per semester. 35. The Head of Study Programme must provide opportunities for master's programme students who have high academic achievements (IPS > 3.50 and fulfills academic ethics) and has the potential to produce highly innovative research as determined by the tertiary education senate. You can take part in a doctoral programme at the same time as completing the master's programme at least after taking a master's programme for at least 1 (one) year. 36. Master's programme students who take part in a doctoral programme must complete the master's programme before completing the doctoral programme. 37. Lecturers must upload lecture materials/materials on cyber <i>Learning according to applicable standards no later than the first week of lectures. The material is prepared by involving</i>
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	<i>colleagues in relevant expertise.</i> 38. Lecturers/course coordinators/module teams (non-practicum) must conduct online learning (e-learning) at least 2 times face to face in one semester per course. 39. The Chancellor facilitates interaction between lecturers and students through e-learning. 40. Universities must determine the minimum presence of lecturers/teams per course in one semester 41. The university sets minimum attendance limits Students in learning 42. Universities must set a student's credit load for two semesters in the first year at a maximum of 20 credits or the equivalent of 54 hours per week or 9 hours per day. 43. Faculties/study programmes can recognise learning outcomes students who have gained from work experience, non-formal/informal education into the formal education sector through the recognition of past learning (RPL)* mechanism. 44. Universities must ensure the availability of systems and implementation of lecturer evaluation by students (EDOM) and convey the results systematically to faculties/study programmes for follow-up. 45. Faculties/study programmes analyse EDOM data/information and convey it effectively to lecturers. 46. Universities/Faculties/Prodi must use all learning evaluation results both from periodic monitoring and evaluation results and EDOM to improve the learning process. 47. Faculties/Prodi must periodically evaluate the learning process to ensure that the material, learning methods, learning outcomes components are in accordance with the RPS. 48. Universities/faculties/study programmes must carry out systemic monitoring regarding the development of student learning outcomes, academic performance and student workload.
Achievement Strategy	a. Determination of learning guidelines b. Determination of e-learning guidelines

	c. Establishment of guidelines for the integration of research and community service into education. d. Determination of the academic calendar e. Carrying out Teaching and Learning Activities f. Evaluation of the Teaching and Learning Activity process at the end of the semester g. User satisfaction survey of educational processes and services (especially students). h. Controlling the process of Teaching and Learning Activities i. Improved learning process
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C o n t e n t n u m b e r	Main Performance Indicator Achievement Targets							
	No Standard content	Indicator	2021 baselin e	2022	2023	2024	2025	2026
	1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
	2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
	11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
	13	Availability of names of lecturers/teaching team in references in RPS and learning materials	100%	100 %	100 %	100 %	100 %	100 %
	26	Availability of intermediate semester reports which are conducted once a year at the end of the even semester for at least 8 (eight) weeks with a student study load of a maximum of 9 (nine) credits and face to face meetings at least 16 (sixteen) times including mid-semester and final exams Semester between.	100%	100 %	100 %	100 %	100 %	100 %
	27	a. A maximum of 5 (five)	100%	100	100	100	100	100

Main Performance Indicator Achievement Targets							
No	Indicator	2021 baseline	2022	2023	2024	2025	2026
1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
	academic years for a third diploma programme, with a student study load of at least 108 (one hundred and eight) credits; b. A maximum of 7 (seven) academic years for undergraduate programmes, Diploma programme		%	%	%	%	%
	Four/applied bachelor's degrees, with a student study load of at least 144 (one hundred and forty four) credits; c. A maximum of 3 (three) academic years for professional programmes after completing an undergraduate programme,						

Main Performance Indicator Achievement Targets							
No	Indicator	2021 baseline	2022	2023	2024	2025	2026
1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
	or a fourth diploma/applied undergraduate programme, with a student study load of at least 24 (twenty four) credits; d. Longest4 (four) years Academicto Master programme, Applied master's programme, or specialist programme, after completing a bachelor's programme, e. A maximum of 7 (seven) academic years for Doctoral programme,						
27	Minimum: 108 credits	100%	100	100	100	100	100

Content number	Main Performance Indicator Achievement Targets							
	No Standard content	Indicator	2021 baseline	2022	2023	2024	2025	2026
	1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
	2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
	11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
		For diploma programmes						
		Three; 144 credits for diploma four programmes and undergraduate programmes; 36 credits for professional programmes; 36 credits for the master's programme, and 42 credits For doctoral programmes.		%	%	%	%	%
	44	Availability of Learning Recognition guidelines Past	25%	50%	100 %	100 %	100 %	100 %
	Additional Performance Indicator Achievement Targets							
	Content number	Indicator	2021 baseline	2022	2023	2024	2025	2026

Main Performance Indicator Achievement Targets							
No	Indicator	2021 baseline	2022	2023	2024	2025	2026
1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
Standard							
3	Availability of Chancellor's Decree regarding RPS guidelines and templates containing at least: a. Name of study programme, name and course code, semester, credits, name of teaching lecturer; b. Learning outcomes graduates who are charged to the course; c. Final capability	100%	100 %	100 %	100 %	100 %	100 %
	Planned at each learning stage to meet Graduate Learning Outcomes; d. Study materials related to the abilities to be						

Main Performance Indicator Achievement Targets							
No Standard content	Indicator	2021 baselin e	2022	2023	2024	2025	2026
1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
	achieved; e. Learning methods; f. The time provided to achieve abilities at each learning stage; g. Student learning experience Manifested in a description of the assignments that must be carried out by students during one semester; h. Criteria, indicators and assessment weights; and i. List of references used by adding research results and community service of the lecturer/team						

Main Performance Indicator Achievement Targets							
No	Indicator	2021 baselin e	2022	2023	2024	2025	2026
1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
	Course lecturer.						
4	There is a socialization of RPS in journals Course lectures	100%	100 %	100 %	100 %	100 %	100 %
5,6	Availability of RPS which has been signed by the Head of Study Programme and can be accessed in cyber learning UNISSULA	100%	100 %	100 %	100 %	100 %	100 %
7	RPS development report for each course Year	100%	100 %	100 %	100 %	100 %	100 %
9	Availability of the case method and/or team based project on RPS	20%	25%	35%	55%	75%	100 %
9	Percentage of Practitioners involved in	0%	5%	10%	15%	20%	20%

C o n t e n t n u m b e r	Main Performance Indicator Achievement Targets							
	No Standard content	Indicator	2021 baselin e	2022	2023	2024	2025	2026
	1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
	2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
	11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
		learning Compared to total lecturers						
	39	Availability of guidelines/rules that contain the requirement for lecturers to carry out online e-learning at least 2 times face to face Semester per course	100%	100 %	100 %	100 %	100 %	100 %
	40	The university provides an e-learning platform	100%	100 %	100 %	100 %	100 %	100 %
	41	Lecturers meet the lecturer attendance rate for one semester, namely 14 Meeting times.	100%	100 %	100 %	100 %	100 %	100 %
	42	Students attend lectures at least 75% of the time as a condition for attending Exam	100%	100 %	100 %	100 %	100 %	100 %

Main Performance Indicator Achievement Targets							
No	Indicator	2021 baseline	2022	2023	2024	2025	2026
1,8,10,14, 15,16,17	Availability of Chancellor's Decree/Regulation regarding the learning process as stated in academic regulations	100%	100 %	100 %	100 %	100 %	100 %
2	Monitoring and evaluation report on the suitability of the RPS to the implementation of learning	100%	100 %	100 %	100 %	100 %	100 %
11, 12	Availability of a complete RPS in accordance with the RPS preparation guidelines	100%	100 %	100 %	100 %	100 %	100 %
46,47	Availability of an implementation information system EDOM	100%	100 %	100 %	100 %	100 %	100 %
48	Availability of learning process evaluation reports and follow-up by faculties/study programmes which are then submitted to the relevant parties Interested	100%	100 %	100 %	100 %	100 %	100 %
49	Availability of progress reports on learning outcomes, academic performance and student burden	50%	60%	70%	80%	90%	100 %

Parties involved	a. Setting standards involves the WR I, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as decider, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves the Head of Study Programme, Lecturers, Course coordinator, Module Team c. Evaluation of the implementation of standards is carried out by the Dean monitoring the Head of Study Programme, the Head of Study Programme monitoring Lecturers/Course Coordinators/Module IT, the Head of LP3M assigns an internal Auditor to carry out an Internal Audit. The Head of Study Programme and the Dean carry out a self-evaluation, d. Control of standard implementation is carried out by the Dean and Head of Study Programme e. Standard improvements are carried out at Leadership Meetings.
Related documents	a. Guidelines for implementing e learning b. Comprehensive and detailed policies and guidelines for integrating research and PkM activities into learning c. Comprehensive and detailed guidelines regarding determining strategies, learning methods and media, as well as learning assessment d. Comprehensive and detailed guidelines regarding the implementation of the assignment system for lecturers based on needs, qualifications, skills and experience in the learning process. e. Guidelines for implementing, evaluating, controlling and continuously improving quality for integrating research and PkM activities into learning f. Guidelines for conducting EDOM surveys g. SOP for implementation of the semester between h. SOP for conducting lectures

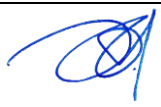
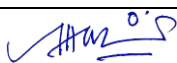
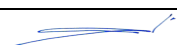
	i. SOP for organising responses or tutorials j. SOP for holding group discussions k. SOP for conducting simulations l. SOP for conducting case studies m. SOP for organising collaborative learning n. SOP for implementing cooperative learning o. SOP for implementing project-based learning p. SOP for conducting practicums q. SOP for organising studio practice r. SOP for implementing workshop practices s. SOP for conducting field practice t. SOP for implementing problem-based learning u. SOP for holding seminars v. SOP for organising KKN w. SOP for implementing skillsab x. SOP for research in learning y. SOP for community service z. SOP for implementing the learning process through curricular activities - aa. SOP for preparing RPS - bb. SOP for uploading lecture materials/materials in cyber learning - cc. SOP for preparing diktats/hand outs/lecture notes - dd. SOP for review and adjustment of RPS - ee. SOP for lecturer attendance in teaching and learning activities - ff. SOP for student attendance in teaching and learning activities - gg. SOP for determining the number of credits - hh. SOP for calculating credit loads in teaching and learning activities (KBM) Ii. SOP for calculating learning load in the block/module system - jj. SOP for the implementation of the semester between
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	kk. SOP for increasing the credit load for high achieving students ll. SOP for monitoring evaluation of KBM implementation mm. SOP for organising interactive learning processes, student-centred learning, problem based learning, Holistic, integrative, scientific, contextual, thematic, effective and collaborative nn. RPS form oo. Lecturer attendance form pp. Student attendance form qq. Monitoring and evaluation form for KBM implementation rr. Learning process monitoring form (percentage of each process in the study programme curriculum which includes: interactive, student-centred learning, problem based learning, holistic, integrative, scientific, contextual, thematic, effective and collaborative). ss. Monitoring and evaluation form for the integration of research and PkM towards learning which is followed up on an ongoing basis.
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP No. 8 of 2012 concerning KKNI d. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions e. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards f. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNI g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 - 2024

	i. Guide to preparing the 2018 PT curriculum
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	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 1/04
		Date : December 27, 2019
	Learning Assessment Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 19

LEARNING ASSESSMENT STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	- National Education Standards are minimum criteria for learning at higher education levels in universities throughout the jurisdiction of the Unitary State of the Republic of Indonesia - UNISSULA Education Standards, are the minimum criteria in academic and non-academic fields that apply at UNISSULA which exceed the National Higher Education Standards - The graduate competency standard is the Graduate Learning Outcomes formulation which is used as the main reference for developing learning content standards, learning process standards, learning assessment standards, lecturer and education

	staff standards, learning facilities and infrastructure standards, learning management standards, and learning financing standards. d. Learning assessment standards are minimum criteria for assessing student learning processes and outcomes in order to fulfil Graduate Learning Outcomes which includes: assessment principles. Assessment techniques and instruments, assessment mechanisms and procedures, assessment implementation, assessment reporting and student graduation e. The principle of educational assessment is motivating assessment Students to be able to improve their planning and learning methods and achieve Graduate Learning Outcomes. f. The principle of authentic assessment is assessment that is oriented towards a continuous learning process and learning outcomes that reflect students' abilities during the learning process. g. The principle of objective assessment, namely based assessment On standards agreed between lecturers and students and free from the influence of the subjectivity of the assessor and those being assessed. h. The principle of accountable assessment, namely assessment that is carried out in accordance with clear procedures and criteria, agreed upon at the start of the lecture, and understood by students. i. The principle of transparent assessment, namely assessment procedures and assessment results can be accessed by all stakeholders. j. An assessment blueprint is a plan that explicitly links assessment results and strategies. guides the development of assessment systems at the course level, guides the development of assessments as a unit level, guides the appropriate use of individual instruments, and provides evidence of the design-making processes involved in selecting appropriate assessment tasks, course material sampling and balance. k. Learning assessment standards are criteria
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	At least regarding the assessment of student learning processes and outcomes in order to fulfil Graduate Learning Outcomes. l. Assessment is one or more processes of identifying, collecting, and preparing data to evaluate the achievement of Graduate Learning Outcomes (CPL), and curriculum objectives (ABET, 2016). Assessments must contain motivational content, fostering self-confidence to contribute to life path choices <i>Live long learning. Then use special skills</i> To work in the superteam of his choice. m. Learning evaluation is one or more processes of interpreting data and evidence accumulated during the assessment process (ABET, 2016). n. Assessment criteria are benchmarks used as a measure or benchmark for learning achievement in assessments based on predetermined indicators. Assessment criteria are guidelines for assessors so that assessments are consistent and unbiased. Assessment criteria can be quantitative or qualitative (Brookhart & Nitko, 2015). o. Assessment indicators are specific and measurable statements that identify the achievement of learning outcomes or performance of student learning outcomes accompanied by evidence.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Articles 21, 22, 23, 24, 25, 26 and 27, one of the contents of which is related to learning assessment standards as an effort to achieve CPL for UNISSULA student graduates. Apart from that, one of the missions that has been established by UNISSULA as a higher education institution is to produce graduates who are superior and can be accepted in the national and international job market as part of the khaira ummah generation. To realise quality, professional and competitive academic performance, it is necessary to provide learning assessment standards that are able to accommodate stakeholders from professional circles,

	graduate users or the general public. Learning assessment standards UNISSULA prepared must meet or exceed National Education Standards that have been established in Legislation and include Islamic elements.
Standard Content	1. Universities must establish learning assessment principles (student learning processes and outcomes) including educational, authentic, objective, accountable and transparent principles, and carried out in an integrated manner*. 2. Universities must determine Assessment Method learning which includes observation, participation, performance, written tests, oral tests and questionnaires* 3. Faculties/Prodi must ensure that lecturers in conducting learning assessments have at least 50% of the final grade weighted based on the quality of class discussion participation (case method) and/or the final presentation of project based learning and combined with other Assessment Method learning. 4. The faculty/study programme ensures that the methods, rubrics, or portfolio or design work, and assessment schemes are implemented so that the assessment of learning outcomes is valid, reliable and fair*. 5. Faculties/study programmes must ensure that attitude assessments are carried out using Assessment Method observation. 6. Faculties/study programmes must ensure that lecturers evaluate learning outcomes based on the results of formative and summative evaluations with assessment components in the form of test scores, assignments, activity in class and attendance. 7. Faculties/study programmes must ensure that the final assessment results are an integration of the various assessment techniques and instruments used. 8. Faculties/study programmes must ensure evaluation of assessment results Student learning is carried out periodically and Used for continuous quality improvement. 9. Faculties/study programmes must have procedures that regulate

	the transparency of the learning outcomes evaluation system. 10. The faculty/prodigy ensures that the lecturer/course coordinator/module team prepares an assessment blueprint. 11. Faculties/study programmes hold external tests for prospective graduates, especially regarding skills for achieving success in order to prepare them to be ready to enter the world of work. 12. Faculties/study programmes ensure that formative assessments are carried out to monitor student learning progress, provide feedback on learning outcomes, and correct student errors. 13. Faculties/Prodi ensure that documentation of assessment processes and learning outcomes is carried out in an accountable and transparent manner 14. The university facilitates the availability of an online assessment system 15. Faculties/study programmes must provide systemic and fair grade complaint procedures. 16. The Head of Study Programme must provide assessment reports in the form of student success qualifications in taking a course which is stated in the range: a. letter A is equivalent to number 4 (four) in the very good category; b. the letter AB with the number 3.5 (three and a half) is in the very good category; c. letter B is equivalent to number 3 (three) in the good category; d. The letter BC is equivalent to the number 2.5 (two and a half) in the quite good category; e. the letter C is equivalent to number 2 (two) in the sufficient category; d. Letters CD is equivalent to a 1.5 (one and a half) category Less; e. the letter D is equivalent to the number 1 (one) in the very poor category; or f. The letter E is equivalent to the number 0 (zero) in the very poor category. 17. Faculties/study programmes ensure that Lecturers/Course Coordinators/Module Teams must submit student assessment results to the study programme after one learning stage in accordance with the learning plan and can be accessed via the Information System a maximum of 2 weeks after the Final Semester Examination or following the UNISSULA academic
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	calendar. 18. Faculties/Prodi must evaluate the results of course assessments at the end of each semester and be attended by all course lecturers. 19. Faculties/Prodi facilitate the availability of re-examination procedures. 20. Faculties/Prodi that hold re-exams must submit final semester course grades no later than before taking KRS for the next semester begins. 21. Universities/Faculties/Prodi facilitate recognition of assessments in credit transfers or course grade conversions that occur between study programmes both nationally and internationally. 22. Diploma and undergraduate study programme students, to be declared graduated, must complete the entire specified study load and have the Graduate Learning Outcomes targeted by the study programme with a cumulative achievement index (GPA) greater than or equal to 2. 75 (two point seventy five). 23. Diploma and Bachelor Faculties/Prodi must declare Students graduate with a satisfactory, very satisfactory or commendable distinction, with the following criteria: students are declared to have graduated with a satisfactory distinction if they achieve a cumulative achievement index (GPA) of 2. 76 (two point seven six) to 3. 00 (three point zero); students are declared to have graduated with a very satisfactory distinction if they achieve a cumulative achievement index (GPA) of 3. 01 (three point zero one) to 3. 50 (three point five zero); or students are declared to have graduated with honours if they achieve a cumulative achievement index (GPA) of more than 3. 50 (three point zero) with the study period on time. 24. Professional, Masters and Doctoral faculties/study programmes ensure that the average cumulative achievement index (GPA) is greater than or equal to 3. 5 (three point five). 25. Professional, Masters and Doctoral faculties/study programmes declare their students' graduation with the predicate of satisfactory, very satisfactory, and commendation with the
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	following criteria: students are declared to have graduated with the predicate of satisfactory if they achieve a cumulative achievement index (GPA) of 3. 00 (three point zero) to 3. 50 (three point five zero); students are declared to have graduated with a very satisfactory distinction if they achieve a cumulative achievement index (GPA) of 3. 51 (three point five one) to 3. 75 (three point seven five); or students are declared to have graduated with honours if they achieve a cumulative achievement index (GPA) of more than 3. 75 (three point seven five) with the study period on time. 26. Universities must provide rights to students Those who graduate in the form of a diploma (for diploma programmes,
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Achievement Targets Main Achievement Indicators							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1,2	Availability of learning assessment guidelines at university level	100%	100%	100%	100%	100%	100%
4	Availability of assessment/portfolio/work rubrics	20%	100%	100%	100%	100%	100%
6	Availability of course grades along with Its components	100%	100%	100%	100%	100%	100%
8	Evaluation report on student assessment results per semester	100%	100%	100%	100%	100%	100%
16, 17		100%	100%	100%	100%	100%	100%
18	Availability of course judicial reports each semester	100%	100%	100%	100%	100%	100%
19	Availability of guidelines/procedures for implementing remedial/remedial exams	100%	100%	100%	100%	100%	100%
20	Availability of re-examination/remedial exam reports	100%	100%	100%	100%	100%	100%
27	Availability of guidelines for student graduation requirements.	100%	100%	100%	100%	100%	100%

	includes:						
Additional Performance Indicator Achievement Targets							
Content number Standard		2021 baseline	2022	2023	2024	2025	2026
3		10%	20%	40%	60%	80%	100%
5		70%	100%	100%	100%	100%	100%
7	Evidence is available that assessment is an integration of various techniques and instruments Assessment used.	70%	100%	100%	100%	100%	100%
9		100%	100%	100%	100%	100%	100%
10		100%	100%	100%	100%	100%	100%
11, 26		100%	100%	100%	100%	100%	100%
11	Documents for conducting external tests for prospective graduates are available	100%	100%	100%	100%	100%	100%
12	Formative assessment documents are available to monitor student learning progress, Providing feedback	70%	100%	100%	100%	100%	100%
13, 14	Availability of online assessment system	50%	80%	100%	100%	100%	100%
13, 14, 16	The number of course grades uploaded to the UNISSULA SIM/SIM and/or SIM available at the Faculty	100%	100%	100%	100%	100%	100%

14		70%	80%	90%	100%	100%	100%
15	Availability of course grade complaint procedures	80%	100%	100%	100%	100%	100%
21	There are guidelines for transferring credits or converting course grades	100%	100%	100%	100%	100%	100%
22, 23	Minimum graduate GPA of 2.75	100%	100%	100%	100%	100%	100%
24, 25	The minimum GPA of graduates for professional, master's and doctoral levels is 3.5	100%	100%	100%	100%	100%	100%
26	Diploma documents available	100%	100%	100%	100%	100%	100%
27	Availability of proof of student graduation requirements includes: 1. Diploma and undergraduate programmes include a cumulative achievement index (GPA) greater than or equal to 2.75 (two point seventy five), TOEFL score of 450, general and special compulsory subject scores (MKWU and MKWK) of at least B, total SKK score	100%	100%	100%	100%	100%	100%

	(Credit System Activities) minimum 100, Follow all soft skills modules with proof of certificate Graduation						

Parties involved	a. Setting standards involves the WR I, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as decider, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves the Head of Study Programme, Lecturers c. Evaluation of the implementation of standards is carried out by the Dean monitoring the Head of Study Programme, the Head of Study Programme monitoring Lecturers, the Head of LP3M assigns an internal Auditor to carry out an Internal Audit, the Head of Study Programme and lecturers carry out self-evaluation. d. Control of standard implementation is carried out by the Dean and Head of Study Programme e. The increase in standards is carried out by the Leadership Meeting Complete.
Related documents	a. Student assessment guidelines b. Standard assessment principles c. Technical Standards and assessment instruments d. Standard assessment mechanisms and procedures e. Assessment implementation standards f. Assessment reporting standards include the planning stage, activities for giving assignments or questions, observing performance, returning observation results, and giving final grades g. Guidelines for student graduation h. SOP for preparing blueprint assessment i. SOP for announcement of assessment results j. SOP for complaining about course grades k. Assessment form

	l. Blueprint assessment form m. Assessment report form n. Course grade complaint form
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions d. PP No. 8 of 2012 concerning KKNI e. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNI f. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 – 2024 i. Guide to preparing the 2018 PT curriculum

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 1/05
		Date : December 27, 2019
	Lecturer and Staff Standards Education	Revision : 02
		Date : August 22, 2022
		Page : 1 out of 10

LECTURER AND PERSONNEL STANDARDS EDUCATION

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd., M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST., MM., Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H., M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H., M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	- The standards for lecturers and educational staff are Minimum criteria regarding lecturer qualifications and competencies And educational staff to provide education in order to fulfil Graduate Learning Outcomes. - Lecturers are professional educators and scientists with the main task of transforming, developing and disseminating science and technology through education, research and community service.

	c. Permanent Lecturers are lecturers who work full time and have the status of permanent teaching staff at certain higher education units. d. NIDK lecturers are lecturers or instructors who work part-time or full-time at universities and/or administrative units based in other agencies and are appointed to universities based on work agreements. e. NUPN lecturers/instructors/tutors are lecturers who have a serial number issued by the ministry who do not meet the requirements for being given NIDN or NIDK f. Non-Permanent Lecturers are lecturers who work part-time and have the status of non-permanent teaching staff at certain higher education units. g. Lecturers with work agreements are lecturers who are recruited with work agreements of at least 2 (two) years and can be extended as needed. h. Instructors are educators who emphasise coaching on mastering aspects of skills in higher education i. Tutors are educators who are appointed to assist lecturers and function to facilitate student learning in the higher education system. j. A practitioner is a professional who practices Certain skills according to their field of science. K. Educational Personnel are members of the community who dedicate themselves and are appointed to support the implementation of higher education, including librarians, administrative staff, laboratory assistants and technicians, as well as information engineering staff.
Rational	Referring to UNISSULA's vision and mission, it requires teaching staff (lecturers, laboratory assistants and administration) with qualifications who are able to provide a major role in the fields of research, education and service. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards Articles 28, 29, 30, 31 and 32 regarding standards for lecturers and educational staff is the

	minimum criteria regarding the qualifications and competence of lecturers and educational staff to provide education in order to fulfil Graduate Learning Outcomes. Academic qualifications are the lowest level of education that must be met by a lecturer and proven by a diploma. Meanwhile, educator competency is expressed as: Educator certificate, and/or professional certificate.
Standard Content	1. Universities must carry out plans related to recruitment, promotion, transfer of duties, dismissal and retirement of lecturers and education staff in order to meet educational and learning needs. 2. Universities must determine the qualifications and competencies of lecturers and education staff that exceed national higher education standards (SN-DIKTI). 3. Universities must determine the workload of lecturers as well Lecturer to student ratio* 4. Universities/faculties must identify, plan, socialise and implement the development of lecturers and education staff to meet the needs for quality education and learning. 5. Lecturers and educational staff must have integrity, credibility, competence, honesty, loyalty, dedication, responsibility and noble character according to their field of work. 6. Universities/faculties must measure, monitor and evaluate workload, student-lecturer ratio and lecturer competency to improve the quality of the education and learning process. 7. Universities/faculties must monitor and evaluate and follow up on the results of performance evaluations of lecturers and education staff. 8. Universities/faculties ensure that the award achievements of lecturers and educational staff increase every year 9. The university ensures that the workload of lecturers as main supervisors in structured research in the context of preparing theses/final assignments, theses, dissertations, or

	design/art/other equivalent forms of work*. 10. The university ensures that there are sufficient permanent lecturers according to the level of study programme* 11. Universities/faculties facilitate the increase of permanent lecturers who are also practitioners
Achievement Strategy	A. Establish a strategic plan for lecturer development And educational staff b. Opening opportunities to continue the doctoral programme for lecturers c. Open opportunities for work-related skills education for laboratory staff, technicians, librarians and administrators d. Lecturers who have just been recruited as Masters graduates within 4 years of being appointed as permanent lecturers must continue to the doctoral level at a reputable and accredited institution of at least B. e. Lecturers with Master's qualifications are required to continue to the Doctoral level, except for lecturers who are more than or equal to 61 years of age. f. Organising periodic training in the fields of teaching, research and community service for lecturers g. Sending educational staff to take part in training and courses according to their field of expertise h. Encourage lecturers to publish in reputable national/international journals, as well as be active in national and international scientific forums i. Encourage promotions, academic functional positions and promotions for lecturers. j. Encourage promotion and promotion of technicians/admin staff k. Facilitate competency certification for lecturers according to their areas of expertise. l. Facilitate that all educational staff have academic qualifications of at least D3 programme graduates who are declared with a diploma in accordance with their main duties qualifications or have a competency certificate in accordance

	with their main duties qualifications. m. Facilitate that all educational staff outside of administrative staff are required to have competency certificates in accordance with their field of duties and expertise. n. Monitoring and evaluating performance assessments Lecturer (education, research and service)
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Additional Performance Indicator Achievement Targets							
No Standard content	Indicator	2021 baseline	2022	2023	2024	2025	2026
2	UNISSULA lecturers have at least master's or applied master's qualifications with academic functional positions Minimum Expert Assistant.	70%	80%	90%	100%	100%	100%
2	The number of UNISSULA lecturers has professional certificates and/or certificates Competence.	70%	80%	90%	100%	100%	100%
2	Educational staff have the lowest academic qualifications of graduates from a Diploma 3 (three) programme, have a competency certificate and have the ability to read and write the Koran and operate a computer and have NITK	30%	40%	50%	60%	70%	80%
4	Availability of a roadmap for developing lecturers and staff Education both at university level and Faculty	100%	100%	100%	100%	100%	100%

Additional Performance Indicator Achievement Targets							
No Standard content	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Lecturers and education staff have training certificates BudAI, and DP3 value	100%	100%	100%	100%	100%	100%
	Increases every year						
6	Availability of evaluation reports on lecturer loads and lecturer competencies Every year	100%	100%	100%	100%	100%	100%
7	Faculty Prepare evaluation and follow-up reports on the performance of each lecturer and education staff Year	50%	60%	70%	80%	100%	100%
8	The number of lecturers who have achievements in the form of visiting professors, keynote speakers, expert staff, editors or bestaridan partners Appreciation Achievements and other performance.	40%	50%	60%	80%	100%	100%
11	Percentage of the number of UNISSULA lecturers at the same time Practitioners compared to	40%	45%	50%	55%	60%	75%

Additional Performance Indicator Achievement Targets							
No	Indicator	2021 baseline	2022	2023	2024	2025	2026
	total lecturers						

Parties involved	a. Setting standards involves WR II/Ka. SDI, Dean and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves WR II/Ka. SDI, Dean. c. Evaluation of the implementation of standards is carried out by WR II/Ka. SDI monitoring the Dean, the Head of LP3M assigns an internal auditor to carry out an Internal Audit, the Dean carries out a self-evaluation d. Control of standard implementation is carried out by the Dean, WR II/Ka. SDI. e. The increase in standards is carried out by the Leadership Meeting Complete.
Related documents	a. UNISSULA personnel regulations b. Guidelines for recruitment, selection, placement, development, retention, dismissal of lecturers and education staff. c. UNISSULA lecturer's advanced study guide d. Roadmap for developing teachers and educational staff e. Lecturer code of ethics f. Code of ethics for educational staff
References	a. RI Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions d. PP No. 8 of 2012 concerning KKNI e. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNI

	f. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 – 2024 i. Guide to preparing the 2018 PT curriculum
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		Date : December 27, 2019
	Facilities and Infrastructure Standards Learning	Revision : 02
		Date : August 22, 2022
		Page : 1 of 15

LEARNING FACILITIES AND INFRASTRUCTURE STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
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Glossary of Terms	A. National Higher Education Standards are minimum criteria regarding learning at the higher education level in tertiary institutions throughout the jurisdiction of the Unitary State Republic of Indonesia.
	- Standards for learning facilities and infrastructure are the minimum criteria for facilities and infrastructure in accordance with the content and learning process requirements in order to fulfil Graduate Learning Outcomes. - Learning is a series of activities involving the interaction of students with educators and learning resources in a learning environment - UNISSULA Education Standards are the minimum criteria for higher education learning that apply at UNISSULA

	Which exceeds the National Higher Education Standards.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Articles 33, 34, 35, 36, 37, 38 and 39 explain that one of the standards in education is the standards for facilities and infrastructure. In line with that, one of the missions that has been established by UNISSULA as a higher education institution is to produce graduates who are superior and can be accepted in the national and international job market as part of the khaira ummah generation. To realise quality, professional and competitive academic performance, it is necessary to provide standard educational infrastructure that is able to support the teaching and learning process. The UNISSULA Facilities and Infrastructure Standards prepared must meet or exceed the National Education Standards that have been stipulated in legislation And includes Islamic elements.
Standard Content	1. Universities must set standards for facilities consisting of furniture, academic equipment, educational media, books, electronic books and repositories, information and communication technology facilities, sports facilities, public facilities, consumable materials and maintenance, safety and security facilities. 2. Universities must determine appropriate facilities and infrastructure Accessible to students with special needs. 3. Educational facilities and infrastructure must be owned by YBWSA and be legal 4. Educational infrastructure must ensure adequate services, implementation and development of education. 5. Educational infrastructure can be used collectively through the university management system 6. Universities/faculties carry out maintenance and provision of infrastructure on a regular basis 7. Universities/faculties carry out regular monitoring and evaluation of infrastructure 8. The university conducts regular infrastructure satisfaction surveys
Achievement Strategy	1) University leaders coordinate with faculty leaders, heads of departments/study programmes, bureaus, and institutions/directors/centres/units on a regular basis to evaluate the

	existence of facilities and infrastructure so that the educational process can continue to run well and with quality. 2) University, Faculty and/or other Unit Leaders disseminate Standards and monitor and evaluate the availability of learning facilities and infrastructure. 3) University leaders formed a Campus Development Control Board whose task was to carry out the construction and maintenance of infrastructure in accordance with specified standards. 4) Make improvements to the implementation of content fulfilment Standards based on evaluation results.
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Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	1. Lecture room consisting of: 1.1. Lecture rooms are provided in several Faculties and Joint Lecture Buildings (GKB). Taking into account the number of departments/study programmes and the minimum size of lecture rooms in accordance with the provisions of the Directorate General of Higher Education (1. 5 m2 per student). 1.2. Lecture room with a minimum area of 1. 5 m2 per student with a capacity of 50 students with dimensions of 8 m x 9 m. 1.3. Small lecture room with a minimum area of 1. 5 m2 per student with a capacity of 16 students with dimensions of 4 m x 6 m. 1.4. Large lecture hall with a minimum area of 1. 5 m2 per student with a capacity of 90 students with dimensions of 8 m x 18 m. 2 Library Infrastructure Standards include:	100%	100 %	100 %	100 %	100 %	100 %

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	2.1. Library management at UNISSULA is centralised with an integrated library concept For all faculties or						
	Majors/study programmes according to the number of academic community members who use them. 2.2 UNISSULA Library Minimum capacity of 1, 000 users with an area of 0. 2 m2/student, with a minimum area of 4, 000 m2. 2.3 There is a reading room, discussion room, PC & Internet room, audio visual room 3 Standard Laboratory Space/Workshop/Studio/unit in the form of: 3.1 The management of laboratories, workshops and units is designed in accordance with the curriculum and standard requirements of each department/study programme. 4. Standard Rooms for Leaders, Lecturers, Administration and Canteens in the form of:						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	4.1 The leadership room has the following standards. 4.1.1 The university leadership room has a minimum area of 75 m² per leader with a minimum width of 7.5 m. 4.1.2 The faculty leadership room has a minimum area of 16 m² per leader with a minimum width of 4 m. 4.1.3 The department head's room has a minimum area of 12 M² per head in width						
	Minimum 3 m. 4.2 The lecturer room has a minimum area of 4 m² per lecturer with a minimum width of 2 m. 4.3 The Administrative Room has a minimum area of 48 m² per employee with a minimum width of 4 m. 4.4 The canteen was built centrally in the Food and Arts Centre (PUMANISA) which is managed by YBWSA 5 Standards for Places of Worship, Sports and Creation consist of: 5.1 The place of worship is						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	centred at the Abu Bakar Assegaf Mosque, equipped with facilities for the comfort of the congregation. 5.2 Sports facilities meet the criteria for outdoor fields for several sports, namely football, basketball, volleyball and tennis; and stadium criteria for football and athletics as well as indoor sports which include futsal, badminton and table tennis. 5.3 Student creative facilities meet the criteria for creativity in several indoor rooms (halls) with a minimum capacity of 200 people for small halls in the UKM building and capacity 4, 000 people for the large hall (UNISSULA Auditorium).						
	6. Other room/place standards to support the learning process consist of: 6.1 Hotspot Areas Hotspot rooms are provided in each faculty, library and other places as needed. 6.2 SMEs UKM offices meet the criteria for						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	secretarial space with a minimum area of 24 m² per UKM and a minimum width of 4 m. 6. 3. Student Dormitory Student dormitory is managed using an Islamic boarding school system (Sultan Agung Student Islamic Boarding School) with a capacity of 600 residences which are planned for character building activities for new students in groups and in turns. 6.4 Sultan Agung Islamic Hospital Teaching Hospital as an educational hospital that meets the standard criteria according to the Decree of the Minister of Health RI No. 1069/MENKES/SK/XI/2008 Concerning Guidelines for Classification and Standards for Teaching Hospitals. 6.5 Warehouse Availability is based on capacity per period (storage life)						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	7. General Infrastructure Standards						
	Learning Support consists of: 7.1. Water 7.1.1. Clean water supply system that meets technical requirements. 7.1.2. The amount of water available meets user needs. 7.1.3. Water quality meets clean water requirements 7.1.4. The water flows continuously. 7.1.5. Has a water management guide. 7.2. Sanitation 7.2.1. There are a sufficient number of WCs available, at least 1 WC for 40 active users on campus at the same time. 7.2.2. Have a sanitation management guide 7.3. Electric 7.3.1. Electrical equipment meets technical requirements. 7.3.2. There is a power generator available as a backup electric power source. 7.4. Internet 7.4.1 There is a wireless						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	internet network that pays attention to sufficient bandwidth 7.5. Transportation 7.5.1. Minimum 1 bus available						
	Large and 2 campus minibuses for field lectures and other activities. 8. Standard Lecture Room Equipment consists of: 8.1. The availability of complete lecture equipment includes; LCD, whiteboard, sound system, etc. ● Availability of spare college equipment ● Availability of spare lecture rooms 9. Laboratory Equipment Standards consist of: ● Availability of complete, modern and up-to-date laboratory equipment according to the needs of the study programme ● Availability of space that meets safety, security and work comfort standards. ● Maximum equipment age is 5 years 10. Standard Office Space						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	Equipment consists of: • The availability of complete and quite modern office equipment • Maximum age of office equipment is 5 years 11. Book and Source Standards UNISSULA Library consists of:						
	The number of complete, comprehensive and up-to-date library material titles in accordance with study programme needs includes; Books, CD-ROMs, microvices and scientific journals. • Availability of international reference books at least 25% • The availability of student documents includes theses, theses, dissertations and student assignments. • Availability of textbooks, journals, scientific magazines published in the last 3 years. • The ratio of books to students is sufficient in accordance with university						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	library guidelines. ● Has access to other universities, regional library and national library ● Availability of photocopier, micro reader, internet and intranet ● Availability of daily service data and 24 hour service access. ● There is an SOP for library use. Availability of sufficient funds for material development Library.						
2	The availability of facilities and infrastructure that can be accessed by students with special needs consists of Above:	100%	100 %	100 %	100 %	100 %	100 %
	a. Labelling with Braille writing and information in sound form; b. Ramps for wheelchair users; c. Guiding blocks (guiding blocks) on roads or corridors in the campus environment d. Campus or building						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	maps/plans in the form of embossed maps/plans; and e. Toilet or bathroom for wheelchair users.						
3	Documents available: 1.1. Ownership status of the land and/or buildings on it is its own with a certificate in the name of the Sultan Agung Waqf Foundation. 1.2. In order to meet infrastructure needs, YBWSA can lease land and/or buildings for a maximum of 10 years. 1.3. The campus location is easy to reach for students and is in accordance with its designation based on the city master plan 1.4. The number of buildings and floor area takes into account the number of departments/study programmes and the number of study groups in each department/study programme with a building floor area ratio per student of 1.5 m²/mhs. 1.5. Building inspected	100%	100%	100%	100%	100%	100%
	Periodically in accordance with						

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	the provisions that apply to all or part of the building, components, building materials, and/or infrastructure and facilities in the context of maintenance and upkeep of the building, in order to Maintain functional fitness.						
4	4.1. Computer facilities include: : ● Availability of complete and up-to-date computer equipment and other software ● The IT system is always managed and upgraded every year ● All computers are integrated with the internet network ● The number of computers is in accordance with the needs of lecturers, employees and students Effectiveness of use in the form of: ● Have guidelines for the use and utilisation of infrastructure ● Have a usage target ● Has usage data	100%	100%	100%	100%	100%	100%

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	- Have complete infrastructure data that is suitable for use - And recommendations for improvement.						
5	Availability of information systems Infrastructure management at UNISSULA	100%	100 %	100 %	100 %	100 %	100 %
6	Care and Maintenance in the form of: - Availability of units and human resources capable of maintaining UNISSULA infrastructure. - Infrastructure maintenance is carried out periodically, including; cleaning, cleaning, inspection, testing, repair, - Replacement of materials, based on infrastructure maintenance SOP. - Availability of reports - Maintenance and upkeep of infrastructure	100%	100 %	100 %	100 %	100 %	100 %
7	Availability of monitoring and evaluation reports on infrastructure facilities Learning	100%	100 %	100 %	100 %	100 %	100 %

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
8	Availability of survey reports on satisfaction with learning facilities and infrastructure	100%	100 %	100 %	100 %	100 %	100 %

Parties involved	a. Setting standards involves the WR II/Ka. BAU, the Dean and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as the approver, the Chair of the Foundation as the determiner, and the Head of Study Programme, Dean and Head of LP3M as the controller. b. Implementation of standards involves WR II, Dean. c. Evaluation of standard implementation is carried out by WR II/Ka. BAU by monitoring the Dean, Head of LP3M assigning an internal auditor to carry out an Internal Audit. Head of BAU, the Dean conducted a self-evaluation d. Control of standard implementation is carried out by the Dean, WR II/Ka. BAU.
Related documents	a. UNISSULA Strategic Plan b. Guidelines for maintenance of infrastructure facilities c. Land inventory list d. Inventory list of facilities and infrastructure e. Facilities and Infrastructure Maintenance Monitoring Document f. SOP for Maintenance of Facilities and Infrastructure
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education d. PP No. 8 of 2012 concerning KKNi e. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNi f. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 – 2024 i. Guide to preparing the 2018 PT curriculum

LEARNING MANAGEMENT STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	- National Higher Education Standards are minimum criteria regarding learning at the higher education level in tertiary institutions throughout the jurisdiction of the Unitary State Republic of Indonesia - Learning management standards are minimum criteria regarding planning, implementation, control, monitoring and evaluation, as well as reporting activities Learning at the study programme level.

	c. The Study Programme Management Unit (UPPS) is a unit that manages learning activities at the study programme level
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Articles 40 and 41 explain that one of the standards in education is learning management. Setting learning management standards is an important aspect in supporting the achievement of graduate competencies. For this reason, UNISSULA has developed learning management standards that are tailored to its vision UNISSULA mission
Standard Content	1. Universities/faculties prepare learning management including policies, strategic plans and operations related to learning that can be accessed by the academic community and stakeholders, and can be used as guidelines for study programmes in implementing learning programmes* 2. Universities/faculties must prepare a comprehensive and detailed formal academic atmosphere policy document which includes: scientific autonomy, academic freedom, and freedom of academic forums as well as a culture of quality* 3. Universities/faculties must have guidelines for planning, implementation, evaluation, supervision, quality assurance and development of learning activities and lecturers at the university and faculty level*. 4. Universities/faculties must maintain and improve the quality of study programme management in implementing sustainable learning programmes with targets that are in accordance with the vision and mission of the university High* 5. Universities/faculties must ensure that the data reported through PDDIKTI is accurate, valid and up-to-date data and can be used to measure achievement or fulfilment of Dikti standards. 6. Universities/faculties must develop comprehensive and detailed formal policies and guidelines to integrate research and PkM activities and Islamic values into learning. 7. Universities/Faculties monitor and evaluate the integration of

	research and PkM into learning 8. Universities must set a new academic calendar for the academic year every June. 9. Universities/faculties must evaluate the level of satisfaction and feedback from internal stakeholders regarding the development of a healthy and conducive academic atmosphere, which is surveyed using instruments that are valid, reliable and easy to use and carried out every year and the results (feedback) are followed up in accordance with the strategic plan for developing the academic atmosphere. 10. The university issues a teaching decree for lecturers 1 which is distributed to each faculty. 11. Universities/Faculties/Prodi/Work Units ensure that the implementation of face-to-face meetings is credible, transparent, accountable, fair and responsible. 12. Universities/Faculties/Prodi/Work Units must develop policies for higher education functional and operational management systems which include: planning, organising, staffing, leading and controlling, covering aspects of: a) education, b) development of an academic atmosphere and scientific autonomy, C) student affairs, d) research, e) PkM, f) HR, g) Finance, h) Facilities and Infrastructure, i) Systems Quality Assurance, and j) Collaboration. 13. Universities/Faculties/Prodi have formal documents on organizational structure and work procedures along with complete main tasks and functions 14. Universities/Faculties evaluate the implementation of higher education management 15. The University ensures that the leaders of Faculties/Prodi/Work Units are leaders who are devoted to Allah, able to read the Koran, have the characteristics of siddiq, amanah, tabliq, fathonah. 16. The University ensures that leaders in Faculties/Prodi/Work Units have operational leadership, organizational leadership
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	and public leadership skills. 17. The university conducted a leadership satisfaction survey Periodically and accompanied by an improvement plan
Achievement Strategy	1. Develop Learning Policies and Strategic Plans 2. Developing Learning Guidelines 3. Develop guidelines for integrating research and service into learning 4. Monitoring and Evaluation of Learning 5. Report PD. Dikti on time and ensure the validity of the PD. Dikti data entry. 6. Facilitate facilities and infrastructure to support the academic atmosphere 7. Developing the quality of learning 8. Carrying out stakeholder satisfaction evaluations

Main Performance Indicator Achievement Targets

Additional Performance Indicator Achievement Targets

Content Number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Percentage of study programmes that open the reporting period PD Dikti	20%	15%	10%	5%	3%	0%
6	Availability of guidelines for integrating research results and PkM into Learning	100%	100%	100%	100%	100%	100%
7	Availability of integration evaluation monitoring reports and follow-up plans for research results and internal PkM Learning	100%	100%	100%	100%	100%	100%
8	Availability of academic calendar documents stipulated in	100%	100%	100%	100%	100%	100%

Main Performance Indicator Achievement Targets

Additional Performance Indicator Achievement Targets

Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Percentage of study programmes that open the reporting period PD Dikti	20%	15%	10%	5%	3%	0%
6	Availability of guidelines for integrating research results and PkM into Learning	100%	100%	100%	100%	100%	100%
	June						
9	Increased student and lecturer satisfaction Learning	100%	100%	100%	100%	100%	100%
10	Availability of SK for eye teaching College	100%	100%	100%	100%	100%	100%
11	Availability of a credible, transparent, fair and	100%	100%	100%	100%	100%	100%

Main Performance Indicator Achievement Targets

Additional Performance Indicator Achievement Targets

Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Percentage of study programmes that open the reporting period PD Dikti	20%	15%	10%	5%	3%	0%
6	Availability of guidelines for integrating research results and PkM into Learning	100%	100%	100%	100%	100%	100%
	higher education management satisfaction survey Responsible.						
12	Availability	100%	100%	100%	100%	100%	100%
	Guidance document for implementing civil service management in UNISSULA						
13	Availability of	100%	100%	100%	100%	100%	100%

Main Performance Indicator Achievement Targets

Additional Performance Indicator Achievement Targets

Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Percentage of study programmes that open the reporting period PD Dikti	20%	15%	10%	5%	3%	0%
6	Availability of guidelines for integrating research results and PkM into Learning	100%	100%	100%	100%	100%	100%
	SOTK Level Documents University/faculty						
14	Availability of monitoring and evaluation documents for face-to-face and management in Unissula	100%	100%	100%	100%	100%	100%
15	The results of the assessment of the	100%	100%	100%	100%	100%	100%

Main Performance Indicator Achievement Targets

Additional Performance Indicator Achievement Targets

Content Number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Percentage of study programmes that open the reporting period PD Dikti	20%	15%	10%	5%	3%	0%
6	Availability of guidelines for integrating research results and PkM into Learning	100%	100%	100%	100%	100%	100%
	ability to read the Koran with tartil, fill out tausiyah, be able to pray as a prayer leader, be able to be a mosque takmir and be able to be an organizational administrator Religious						

Main Performance Indicator Achievement Targets

Additional Performance Indicator Achievement Targets

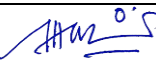
Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
5	Percentage of study programmes that open the reporting period PD Dikti	20%	15%	10%	5%	3%	0%
6	Availability of guidelines for integrating research results and PkM into Learning	100%	100%	100%	100%	100%	100%
16	SK as chairman/member Organisation	100%	100%	100%	100%	100%	100%
	Profession/society Atan						
17	Leadership satisfaction survey in UNISSULA	90%	100%	100%	100%	100%	100%

Parties involved	a. Standard setting involves WR I/BAAK, Dean, Head of Study Programme and LP3M as an adhoc team, Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, Dean and Head of LP3M as controller. b. Implementation of standards involves WR 1/BAAK, Dean c. Evaluation of the implementation of standards is carried out by WR 1 by monitoring the Dean and Head of BAAK, the Head of LP3M assigns an internal auditor to carry out an Internal Audit. BAAK and the Dean conducted a self-evaluation. d. Control of standard implementation is carried out by LP3M/UPM. e. The increase in standards is carried out by the Leadership Meeting Complete.
Related documents	a. UNISSULA Statute b. UNISSULA Strategic Plan c. Academic Regulations d. Academic Guidelines e. PDDIKTI reporting guidelines f. PDDIKTI Reporting SOP g. PDDIKTI Reporting Form h. Guidelines for submitting a Teaching Decree i. SOP for submitting Teaching Decree j. Teaching Decree application form k. Guidelines for determining the academic calendar l. SOP for determining the academic calendar m. Academic calendar determination form

References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions d. PP No. 8 of 2012 concerning KKNI e. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNI f. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 – 2024 i. Guide to preparing the 2020 PT curriculum
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	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 1/08
		Date : December 27, 2019
	Learning Financing Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 8

LEARNING FINANCING STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	- National Higher Education Standards are minimum criteria regarding learning at the higher education level in tertiary institutions throughout the jurisdiction of the Unitary State of the Republic of Indonesia. - Learning financing standards are minimum criteria regarding the components and amounts of investment costs and operational costs which are prepared in order to fulfil Graduate Learning Outcomes - Learning is a series of activities involving the interaction of

	students with educators and learning resources in a learning environment. d. Higher education investment costs are part of higher education costs for the procurement of facilities and infrastructure, development of lecturers and educational staff in higher education. e. Higher education operational costs are part of the higher education costs required to carry out educational activities which include lecturer costs, educational staff costs, learning operational material costs, and indirect operational costs. f. The operational costs of higher education per student per year are called the standard unit of higher education operational costs g. UNISSULA Education Standards are the minimum criteria About higher education learning that applies at UNISSULA which goes beyond SN-Dikti.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Articles 42 and 43 explain that one of the standards in education is learning financing. Apart from that, one of the missions that has been established by UNISSULA as a higher education institution is to produce graduates who are superior and can be accepted in the national and international job market as part of the khaira ummah generation. To realise quality, professional and competitive academic performance, it is necessary to provide learning funding standards that are able to support the teaching and learning process. The UNISSULA learning financing standards prepared must meet or even exceed the National Education Standards set out in Legislation and include Islamic elements.
Standard Content	1. Universities must develop policies, mechanisms and procedures to raise other funding sources in an accountable and transparent manner in order to improve the quality of education*. 2. Universities must conduct an analysis of higher education operational costs as part of preparing the RKT and RKAT 3. Universities must have standards for determining education

	costs. 4. Universities/faculties must invest in Procurement of facilities and infrastructure, development of lecturers and higher education educational staff. 5. Universities/faculties must determine educational operational costs per student per year by considering the type of study programme; accreditation level of tertiary institutions and study programmes, regional cost index* 6. Universities provide flexibility to faculties/institutions/units/bureaus to seek other sources of income apart from coming from students 7. Universities must carry out monitoring and evaluation UNISSULA's budget absorption.
Achievement Strategy	1. Preparation of internal and external funding guidelines 2. University leaders coordinate with all subordinate units including faculties, institutions, directorates and existing units in terms of planning, management and accountability for all receipts and expenditures of existing funds. 3. In order to fulfil financing standards, measures for spending efficiency and revenue optimization are needed. 4. University leadership through an internal supervisory unit (SPI) periodically and continuously carries out internal financial supervision and audit functions

Main Performance Indicator Achievement Targets

Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	The percentage of funds obtained from students to total funds is less or Equal to 75%	100%	99%	98%	97%	96%	95%
2	Availability of annual operational cost analysis reports	100%	100 %	100 %	100 %	100 %	100 %
3	Availability of standards for determining education costs	100%	100 %	100 %	100 %	100 %	100 %
5	The average operational costs for the learning process/student/year are 20 million	100%	100 %	100 %	100 %	100 %	100 %

Additional Performance Indicator Achievement Targets

Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
4	Availability of higher education investment costs for procurement of facilities, infrastructure, development of lecturers and personnel Education	100%	100 %	100 %	100 %	100 %	100 %
6	Obtaining funds from sources other than students and ministries for UNISSULA's total funds amounted to Minimum 10%	1%	2%	4%	6%	8%	10%
7	Availability of monitoring, evaluation and follow-up reports on budget absorption	100%	100 %	100 %	100 %	100 %	100 %

Parties involved	a. Setting standards involves WR II, the Dean and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as the approver, the Chair of the Foundation as the determiner, and the Head of Study Programme, Dean and Head of LP3M as controllers. b. Implementation of standards involves WR II, Dean. c. Evaluation of standard implementation is carried out by WR II by monitoring the evaluation of the Dean,
	The Head of LP3M assigns an internal auditor to carry out an internal audit, the Dean/Ka. Unit/Institution/Bureau carries out a self-evaluation. d. Control of standard implementation is carried out by the Dean, WR II e. The increase in standards is carried out by the Leadership Meeting Complete.
Related documents	a. UNISSULA financing guidelines b. RKAT Guidelines c. SOP for financing applications d. SOP for financing reporting e. RKAT submission form f. Financing application form g. Financing reporting form
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions d. PP No. 8 of 2012 concerning KKNI e. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNI f. Minister of Education and Culture Regulation No. 3 of 2020

	concerning National Higher Education Standards g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 – 2024 i. Guide to preparing the 2020 PT curriculum
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CAMPUS INDEPENDENT LEARNING STANDARDS

INDEPENDENCE (MBKM)

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society
Glossary of Terms	- National Higher Education Standards are minimum criteria regarding the learning process at the educational level Higher education institutions in all jurisdictions of the country Unity of the Republic of Indonesia - UNISSULA Education Standards, are the minimum criteria in academic and non-academic fields that apply at UNISSULA which exceed the National Higher Education Standards - Graduate competency standards are minimum criteria regarding graduate ability qualifications which include attitudes,

	knowledge and skills stated in the formula Graduate Learning Outcomes d. The graduate competency standard is the Graduate Learning Outcomes formulation which is used as the main reference for developing learning content standards, learning process standards, learning assessment standards, lecturer and education staff standards, learning facilities and infrastructure standards, learning management standards, and learning financing standards. e. Unissula's learning process standards are minimum criteria regarding the implementation of learning, the contents of which include the characteristics of the learning process, learning plans, implementation of the learning process, and learning load. f. MBKM activities consist of teaching in schools, internships/industrial practices, projects in villages, student exchanges, research/research, entrepreneurship, studies/projects Independent and humanitarian projects.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards explains that one of the standards in education is the learning process. This is in accordance with one of the missions Has been designated by UNISSULA as an educational institution High, namely producing superior graduates who can be accepted in the national and international job market as part of the khaira ummah generation. For this reason, UNISSULA has prepared MBKM standards as part of Achieve that mission.
Standard content	1. Universities must appoint MBKM managers* 2. The university sets guidelines for implementing MBKM* 3. Universities/faculties/study programmes ensure that students can participate in the entire learning process in the Higher Education Study Programme according to the study period and load; or take part in the learning process within the Study Programme to fulfil part of the study period and load and the remainder follow the learning process outside the Study

	Programme*. 4. The Chancellor facilitates the implementation of fulfilling the learning period and load in the MBKM learning process in the following way*: a. At least 4 (four) semesters and a maximum of 11 (eleven) semesters of learning in the Study Programme b. 1 (one) semester or the equivalent of 20 (twenty) credits is learning outside the study programme at the same university; and c. A maximum of 2 (two) semesters or the equivalent of 40 (forty) credits are: 1. Studying in the same study programme at different universities; 2. Learning in different study programmes at different universities; and/or 3. Learning outside of Higher Education. 5. The university provides the MBKM information system 6. Universities/Faculties/Productions facilitate students taking MBKM activities 7. The study programme ensures the conversion of MBKM activities into courses referring to CPL/CPMK 8. Study programmes can appoint accompanying lecturers for MBKM activities 9. The university carries out monitoring and evaluation of activities MBKM
Achievement Strategy	a. Determination of MBKM management b. Determination of MBKM implementation guidelines c. Determination of the MBKM information system d. Implementation of MBKM e. Evaluation of the Teaching and Learning Activity process and grade conversion at the end of the semester f. Process and service user satisfaction surveys

	Education (especially students).
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Content number	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	5	Availability of MBKM information system	100%	100 %	100 %	100 %	100 %	100 %
	6	Percentage of students taking part in MBKM activities compared to the number of non-undergraduate students Health	10%	15%	20%	25%	30%	35%
	7	Availability of MBKM activity conversion reports To course grades	100%	100 %	100 %	100 %	100 %	100 %
	8	Percentage of lecturers who supervise MBKM activities Compared to total lecturers	2%	2,5%	3%	3,5 %	4%	4,5 %
	9	Availability of reports MBKM monitoring and evaluation every year	100%	100 %	100 %	100 %	100 %	100 %

Parties involved	a. Setting standards involves the WR I, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as decider, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves the Head of Study Programme, Lecturers c. Evaluation of standard implementation is carried out by the Dean monitoring the Head of Study Programme, the Head of LP3M assigns an internal auditor to carry out an Internal Audit. The Head of Study Programme and the Dean carry out a self-evaluation d. Control of standard implementation is carried out by the Dean and Head of Study Programme e. Standard improvements are carried out at Leadership Meetings.
Related documents	a. Academic Guidebook b. Guidelines for implementing MBKM c. SOP for implementation of the semester between d. SOP for conducting lectures e. SOP for implementing project-based learning f. SOP for organising studio practice g. SOP for implementing workshop practices h. SOP for conducting field practice i. SOP for organising KKN j. SOP for research in learning k. SOP for community service l. SOP for determining the number of credits m. SOP for calculating credit loads in teaching and learning activities (KBM) n. SOP for increasing the credit load for high achieving students

References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP No. 8 of 2012 concerning KKNI d. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions e. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards f. Minister of Education and Culture Regulation No. 73 of 2013 concerning Implementation of KKNI g. UNISSULA Statutes 2019 h. UNISSULA Strategic Plan for 2014 - 2024 i. Guide to preparing the 2018 PT curriculum
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LEARNING RECOGNITION STANDARDS PAST (RPL)

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society
Glossary of Terms	1. Recognition of Past Learning, hereinafter abbreviated to RPL, is recognition of learning outcomes Someone obtained from formal, non-formal education, Informal, and/or work experience as a basis for continuing formal education and for equivalency with certain qualifications. 2. Learning outcomes is an ability obtained through internalization of knowledge, attitudes, skills, competencies and accumulated work experience. 3. The Indonesian National Qualifications Framework,

	hereinafter abbreviated to KKNl, is a competency qualification grading framework that can compare, equalise and integrate the fields of education and the fields of work training and work experience in the context of providing recognition of work competencies in accordance with the work structure in various sectors. 4. Equalization is the process of matching and integrating learning outcomes obtained through education, job training and work experience. 5. Qualification is mastery of learning outcomes which states one's position in the KKNl. 6. Higher education is an educational unit that provides higher education. 7. Higher Education Leaders are chancellors at universities and institutes, heads of high schools, directors of polytechnics, colleges and community colleges. 8. Vocational High School, hereinafter abbreviated as SMK, is a form of formal education unit that provides vocational education at secondary education level as a continuation of junior high school, madrasah tsanawiyah, or other forms of equivalent or continuation of recognised learning outcomes. The same or equivalent to a junior high school or madrasah Tsanawiyah. 9. Semester credit units, hereinafter abbreviated as credits, are the amount of learning activity time charged to students per week per semester in the learning process through various forms. Learning or the amount of recognition for the success of students' efforts in participating in curricular activities in a study programme. 10. Accreditation is an activity to assess the suitability of a programme in an educational unit based on predetermined criteria. 11. Persons with Disabilities are any person who experiences physical, intellectual, mental and/or sensory limitations for a long period of time who, in interacting with the environment, may experience obstacles and difficulties in participating fully and effectively with other citizens based on equal rights. 12. The Minister is the minister who carries out government
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	affairs in the field of education.
Rational	Based on Minister of Education and Culture Regulation No. 41 of 2021 concerning Recognition of past learning explains that to provide recognition for a person's learning outcomes in continuing formal education and provide recognition of learning outcomes to be equivalent to certain qualifications, it is necessary to recognise past learning. This is in accordance with one of the missions that has been established by UNISSULA as Educating and developing Islamic human resources at all levels of education in various fields. Knowledge in order to build a generation of khaira ummah, and Cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of intellectual and expert qualities, are ready to carry out the duties of community leadership and da'wah. To achieve this mission, UNISSULA needs to develop RPL standards which are expected to at least meet or even be able to exceed the RPL implementation standards set out in Legislation and include elements of Islam.
Standard content	1. Faculties/Prodi can organise recognition learning outcomes of students obtained from work experience, non-formal/informal education into the formal education sector through the recognition of past learning (RPL)* mechanism. 2. Universities must establish guidelines for implementing RPL*. 3. RPL Management: Universities can create separate units or add RPL management tasks to existing units 4. The university facilitates the RPL information system 5. Universities/Faculties/Departments carry out socialization and promotion of RPL 6. The study programme proposes RPL assessors to RPL managers 7. Universities/Faculties/Departments conduct periodic satisfaction surveys once a year 8. Universities/faculties/study programmes must periodically monitor and evaluate the implementation of RPL
Achievement Strategy	a. Determination of Revision of Academic Guidelines b. Determination of RPL implementation guidelines

	c. Determination of RPL Manager d. Assessor Determination
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Content number	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Content number	Indicator	2021 baseline	2022	2023	2024	2025	2026
	3	Manager available RPL	0%	0%	100%	100%	100%	100%
	4	System availability RPL information	0%	0%	100%	100%	100%	100%
	5	There is implementation RPL socialization	0%	0%	100%	100%	100%	100%
	6	Availability of assessors RPL in Study Programme	0%	0%	100%	100%	100%	100%
	7	Availability of satisfaction survey reports Implementation of RPL	0%	0%	100%	100%	100%	100%
	9	Availability of implementation monitoring and evaluation reports RPL	0%	5%	10%	15%	20%	20%

Parties involved	a. Standard setting involves the WR I, Dean, Head of Study Programme, and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of Study Programme, Dean and Head of LP3M as controller. b. Implementation of standards involves the UNISSULA RPL Coordinator, Head of Study Programme, Assessor c. Evaluation of standard implementation is carried out by WR 1 monitoring the UNISSULA RPL coordinator, the Head of LP3M assigns an internal auditor to carry out an internal audit. UNISSULA RPL Coordinator carries out a self-evaluation. d. Control of standard implementation is carried out by WR 1 e. Standard improvements are carried out at Leadership Meetings.
Related documents	a. UNISSULA Academic Guidebook b. Guidelines for implementing RPL c. RPL Registration SOP d. SOP for implementing the assessment e. SOP for appointment of assessors f. RPL Reporting SOP g. SOP Monitoring evaluation of RPL implementation h. Instruction Form for RPL Applicants Type A/Form 1/F01 i. Type A RPL Application Form (Form 2/F02) j. Self Evaluation Form (Form 3/F03) k. Academic assessor biodata form (Form 4/F04) l. Practitioner/professional assessor biodata form (Form 5/F05) m. Applicant's curriculum vitae form (Form 7/F07). n. PT Leadership Decree Form regarding the results of the Type A RPL assessment (Form 8/F08) o. Written Assessment Form p. Oral assessment/interview form q. Demonstration Assessment Form r. Recapitulation form for assessment of credit acquisition

References	a. Law no. 20 of 2003 concerning the National Education System; b. Law no. 12 of 2021 concerning Higher Education; c. Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education; d. Government Regulation Number 57 of 2021 concerning National Education Standards; e. Presidential Regulation Number 8 of 2012 concerning the Indonesian National Qualifications Framework; f. Presidential Regulation Number 13 of 2015 concerning the Ministry of Research, Technology and Higher Education; g. Minister of Education and Culture Regulation Number 73 of 2013 concerning Implementation of the KKNI in the Field of Higher Education; h. Minister of Research, Technology and Education Regulation Number 26 of 2016 concerning Recognition of Past Learning; i. Minister of Education and Culture Regulation Number 3 of 2020 concerning National Higher Education Standards; j. Decree of the Minister of Education and Culture 74/P/2021 concerning Recognition of Learning Semester Credit Units for the Independent Campus Programme; k. Decree of the Director General of Learning and Student Affairs of the Ministry of Research, Technology and Higher Education of the Republic of Indonesia Number 123/B/SK/2017 concerning Guidelines for Procedures for Organising Past Learning Recognition; l. Permendikbudristek No. 41 of 2021 concerning Recognition of past learning m. UNISSULA Academic Guidelines 2016;
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STANDARDS OF RESEARCH RESULTS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Confirmed	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Set	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSUL A Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and Development of society.
Glossary of Terms	- Research result standards are the minimum criteria regarding the quality of research results produced by UNISSULA lecturers - Research results are research output produced by lecturers and/or students.
Rational	Research is an activity seeking truth carried out according to scientific principles and methods systematically to obtain information, data and information related to understanding and proving the truth or untruth of assumptions and/or hypotheses in the field of science and technology as well as drawing scientific conclusions for the purposes of scientific and technological progress. UNISSULA's main research

	target is to improve the quality of institutions through superior research that is beneficial for the progress of the nation and humanity as well as the reconstruction of knowledge based on Islam. For this reason, UNISSULA directs research results within UNISSULA in accordance with its commitment to play an active role in the reconstruction of science, the development of science, technology, culture and art. UNISSULA makes serious efforts to improve the quality of research results and the professionalism of researchers. Researchers must also be guided by the Research Code of Ethics in carrying out research and producing outcomes. For this reason, UNISSULA's research results refer to Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 46 as a minimum reference for research results. So UNISSULA has prepared standards for research results as follows Part of efforts to achieve UNISSULA's vision and mission
Standard Content	1. Student research results must be in order to meet Graduate Learning Outcomes*. 2. Universities must facilitate the dissemination of research results so that they are easily accessible to the public*. 3. Research results are used in the learning process and/or community service* 4. The results of research must be in order to develop knowledge Knowledge and technology, as well as improving community welfare and national competitiveness and referring to Islamic values. 5. Research results must comply with scientific principles and methods systematically in accordance with scientific autonomy and academic culture as well as in the context of reconstructing science based on Islamic values. 6. The university supports lecturers to increase the number and quality of research results 7. The university monitors and evaluates research results 8. The university develops research in accordance with Stages of innovation readiness levels

Achievement Strategy	1. Preparation of research guidelines which include research performance achievements 2. Preparation of research guidelines which include the integration of research results into the learning and community service process based on Islamic values. 3. Monitoring and evaluation of the integration of research results into learning 4. Regular monitoring and evaluation of research performance achievements 5. Follow-up on monitoring results and evaluation of research results
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Standard Content Number	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Standard Content Number	Indicator	2021 baseline	2022	2023	2024	2025	2026
	4	Percentage of lecturer articles published in Scopus/WOS Compared to the total	25%	30%	35%	40%	45%	50%
		Lecturer						
	4	Article based Islamic values published in international journals or international journals Reputable	1%	2%	3%	4%	5%	5%
	4	Article based Islamic values published in seminar proceedings/media International masses	1%	2%	3%	4%	5%	5%
	4	Percentage Number of copyrights/TTG/book chapters/books with ISBN compared Total lecturers	20%	25%	30%	35%	40%	45%

Standard Content Number	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Standard Content Number	Indicator	2021 baseline	2022	2023	2024	2025	2026
	4	Percentage of lecturer articles published in Scopus/WOS Compared to the total	25%	30%	35%	40%	45%	50%
	5	Number of patents Simple/ordinary	12	15	20	25	30	35
	6	Availability of accompanying reports on the preparation of research outputs from LPPM	100%	100%	100 %	100 %	100%	100%
	7	Availability of monitoring and evaluation reports on research results from LPPM	100%	100%	100 %	100 %	100%	100%
	8	Number of studies Minimum katsinov 3	0	0	1	1	2	2
	8	Number of Units Business Incubation	0	0	1	1	2	2
Parties involved		1. Determination of standards involves WR I, Head of LP3M, Dean, Head of Study Programme, lecturer representatives as an adhoc team,						

	Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, Lecturers 3. Evaluation of standard implementation is carried out by WR 1 and monitors the head of LPPM, the Dean monitors lecturers, the Head of LPPM and the Dean carry out self-evaluation, the Head of LP3M assigns an internal auditor to carry out an internal audit 4. Control of standard implementation is carried out by the Head of LP3M 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Guidelines for integrating research results into learning 2. SOP for integrating research results into learning 3. Form for integrating research results into learning 4. Guidelines for publishing research results of lecturers or students 5. SOP for publication of lecturers' or students' research results 6. Publication form of lecturer or student research results 7. Guidelines for establishing research business units
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education d. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards e. UNISSULA Research Master/Strategic Plan 2021 f. UNISSULA Statutes 2019 g. UNISSULA Strategic Plan for 2014 – 2024 h. Ministry of Research, Technology and Higher Education Research and Service Guidebook for 2022

RESEARCH CONTENT STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil‘ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: a. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. b. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. c. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. d. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	1. Research Content Standards are minimum criteria regarding the depth and breadth of research material 2. The depth and breadth of research material includes material In basic research, applied research and development 3. Material in basic research and applied research includes special study material of national interest 4. Research oriented towards Islamic values is the basis for reconstructing general science with an Islamic approach implemented in the UNISSULA Tridharma, including the field of research 5. The Institute for Research and Community Service (LPPM) is the

	institution responsible for research and community service at UNISSULA
Rational	Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 47 which explicitly conveys research content standards as a reference for determining the depth and breadth of research carried out by lecturers. As well as the importance of research as one of the strategic and important dharmas of higher education carried out by universities. In the name of God, building a generation of khairo ummah by reconstructing general knowledge with an Islamic approach becomes the basis for determining the Roadmap which is also the basis for determining the breadth and depth of research carried out. UNISSULA must guide, manage and facilitate so that the research dharma can be carried out by each lecturer both individually and in groups and can publish it for the benefit of the community. The depth and breadth of research material becomes very strategic, so UNISSULA needs to set Research Content Standards.
Standard Content	1. The university determines the depth and breadth of basic and applied research material* 2. Universities must direct basic research orientation On research outputs in the form of explanations or Discovery to anticipate a new symptom, phenomenon, rule, model, or postulate/theory in the context of reconstructing science based on Islamic values. 3. Universities must direct the orientation of applied research towards research outputs in the form of innovation and development of science and technology that are beneficial to society, the business world and/or industry in the context of reconstructing science based on Islamic values. 4. Material in basic and applied research must contain the principles of usefulness, sophistication, and anticipating future needs, and be based on Islamic values. 5. Research content must be integrated with the fields of education and community service (PkM) 6. Research content must support the cadre of researchers and the

	process of sharing experiences between researchers 7. Universities must regularly monitor and evaluate the depth and breadth of research carried out by the academic community
Achievement Strategy	1. The Chancellor, through Ka. LPPM, prepares the depth and breadth of research material 2. Socialization of the depth and breadth of research as well as the orientation of basic and applied research outputs 3. Monitoring and evaluation of research content is adjusted to <i>Research roadmap at the University and Faculty/Prodi level.</i>

Content Number	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	No Standar d Content	Indicator	2021 baseline	2022	2023	2024	2025	2026
	2	The percentage of basic research is in accordance with the scientific vision of the study programme	86%	85%	84%	83%	82%	81%
	3	Percentage of applied research with a scientific vision for the study programme	14%	15%	16%	17%	18%	19%
	5	The percentage of research that is in accordance with the courses taught by the lecturer	100%	100%	100%	100%	100%	100%
	6	Percentage of detachment research	0,4%	0,6%	0,8%	1%	2%	3%

Parties involved	1. Setting standards involves the WR I, Head of LPPM, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, Deans, Lecturers 3. Evaluation of standard implementation is carried out by WR 1 by monitoring the head of LPPM, the dean monitors lecturers, the Head of LPPM and the Dean carry out self-evaluation, the Head of LP3M assigns an internal auditor to carry out an internal audit 4. Control of standard implementation is carried out by the Head of LP3M 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Research guidelines covering basic and applied research. 2. Research integration form into education and PkM 3. SOP for submitting basic and applied research 4. Basic and applied research submission form.
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education 3. PP Number 4 of 2014 concerning Implementation Higher Education and Higher Education Management 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 5. UNISSULA Research Master/Strategic Plan 2021 6. UNISSULA Statutes 2019 7. UNISSULA Strategic Plan for 2014 – 2024 8. Ministry of Research, Technology and Higher Education Research and Service Guidebook for 2022

RESEARCH PROCESS STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

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Glossary of Terms	- Research Process Standards are the minimum criteria for research activities which consist of planning, Implementation, reporting and monitoring of evaluation. - Islamic values in research are a development of the Islamic world view in the field of research
Rational	Research activities carried out by the UNISSULA Academic Community are activities that fulfil scientific principles and methods systematically in accordance with scientific autonomy and academic culture. Research produced by the UNISSULA Academic Community aims to achieve UNISSULA's vision and mission. Another thing that is taken into consideration is the existence of Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education

	Standards (SNPT) Article 48 which requires the existence of Research Process Standards. For this reason, Research Process Standards are needed so that research implementation can be of higher quality and have benefits in implementing the Tridharma Universities within UNISSULA.
Standard Content	1. Universities must establish research activities that meet scientific principles and methods systematically in accordance with scientific autonomy and academic culture*. 2. Research activities must consider quality standards, work safety, security, health, comfort and security of researchers, society and the environment*. 3. Research carried out by students must meet Graduate Learning Outcomes and be expressed in the number of credits* 4. Research activities carried out by lecturers in a year are at least 1 time as chairman and 1 time as member and involve students 5. Research implementation must be planned in accordance with the faculty and/or university research roadmap 6. Implementation of research is based on the principle of scientific knowledge and Prioritizes honesty, integrity and credibility. 7. The university carries out monitoring, evaluation and follow-up on research implementation on a regular basis 8. Universities can form research groups or study centres that are interdisciplinary in nature 9. Universities must improve research processes effectively and sustainably
Achievement Strategy	1. Preparation of lecturer research guidelines 2. Preparation of student research guidelines 3. Workshop on the application of Islamic values in research 4. Socialization of reporting research results through SIPPMAS 5. Workshop on preparing individual lecturer research roadmaps 6. Monitoring and evaluation, planning, implementation and reporting of research 7. Survey of satisfaction with the implementation and reporting of

	research 8. Increasing lecturers' abilities in preparing research implementation and reporting plans
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C o n t e n t N u m b e r	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Content Number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	4	Percentage of lecturer research Internal that involves students	60%	70%	80%	100 %	100 %	100 %
	4	Availability of a Research contract that includes the Chair's name	0%	100 %	100 %	100 %	100 %	100 %
		Researchers and students						
	5	The amount of research carried out is in accordance with the Faculty Research Roadmap	100%	100 %	100 %	100 %	100 %	100 %
	6	Availability of a document stating the authenticity of the research	100%	100 %	100 %	100 %	100 %	100 %
	7	Availability of monitoring and evaluation reports and annual follow-up of research implementation	100%	100 %	100 %	100 %	100 %	100 %
	8	Availability of a Chancellor's Decree on the existence of a research group or study centre	100%	100 %	100 %	100 %	100 %	100 %

C o n t e n t N u m b e r	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Content Number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
	4	Percentage of lecturer research Internal that involves students	60%	70%	80%	100 %	100 %	100 %
	4	Availability of a Research contract that includes the Chair's name	0%	100 %	100 %	100 %	100 %	100 %
	8	Availability of research contracts between research groups or study centres and national and/or international institutions	1	1	1	2	2	3
	8	There are products resulting from research by research groups that are internationally competitive	0	0	0	1	1	2
	9	Availability of activity reports	100%	100	100	100	100	100

Parties involved	1. Setting standards involves the Vice Rector I, Head of LPPM, Dean, Head of Study Programme, Representatives of Lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, Deans, Lecturers 3. Evaluation of the implementation of standards is carried out by WR 1 by monitoring the evaluation of the Head of LPPM, the Dean carries out monitoring of Lecturers, the Head of LPPM and the Dean carry out self-evaluations, the Head of LP3M assigns an internal Auditor to carry out an Internal Audit 4. Control of standard implementation is carried out by the Head of LPPM 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Student research guidelines 2. Lecturer research guidelines 3. Research implementation reporting form 4. Form for student involvement in lecturer research
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 5. UNISSULA Research Master/Strategic Plan 2021

	6. UNISSULA Statutes 2019 7. UNISSULA Strategic Plan for 2014 – 2024 8. Research and community service guidebook for 2022
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RESEARCH ASSESSMENT STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'alamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and Development of society.
Glossary of Terms	Assessment of research processes and results carried out in an integrated manner must fulfil the following elements: - Educative is an assessment to motivate researchers To continue to improve the quality of research. - Objective is an assessment based on criteria that is free from the influence of subjectivity. - Accountable is an assessment of research carried out with criteria and procedures that are clear and understood by the researcher; and - Transparent is an assessment procedure and the results of the assessment can be accessed by all stakeholders. - Originality is an assessment of research based on the authenticity and

	novelty of the research. f. Benefits are an assessment of the research results felt by the academic community and society.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 49 states that in order to achieve research results that are in accordance with the vision and mission, research assessment standards are required. This is because research activities include submitting research proposals and monitoring and evaluating research implementation. To submit a research proposal, an assessment needs to be carried out to determine the feasibility of the research both in terms of substance and funding. For ongoing research, it is necessary to carry out monitoring and evaluation as well as assessing whether funding can be continued until the end of the research implementation. Research that has been completed also requires an assessment of accountability for substance, outcomes and use of funds. Thus, UNISSULA requires Research Assessment Standards to be able to carry out and guarantee research activities in accordance with UNISSULA's vision and mission.
Standard Content	1. The university assesses research processes and results in an integrated manner with educational, objective, accountable and transparent principles*. 2. The university ensures the conformity of the assessment system with process standards, outcome standards and research content standards*. 3. The university applies research assessments based on methods and instruments that are relevant, accountable, valid and can represent measures of process performance achievement as well as research result performance achievement*. 4. The university assesses research carried out by students according to their educational level*. 5. The university periodically evaluates and refines research assessment instruments 6. The university is refreshing its internal research reviewers Periodically
Achievement	1. Preparation of research guidelines includes assessment guidelines

Strategy	and reviewer guidelines. 2. Recruitment and perception training of new internal reviewer candidates. 3. Equating perceptions of internal reviewers including research assessment techniques. 4. Socialization of research assessments to lecturers and students. 5. Research assessment results can be accessed by researchers. 6. Preparation of research guidelines including guidelines for assessing theses, final projects, theses and dissertations. 7. Providing valid research assessment instruments. 8. Monitoring evaluation of the implementation of research assessments. 9. Internal quality audit of the implementation of research assessment standards. 10. Management review meeting on research assessment standards.
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Main Performance Indicator Achievement Targets

Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	Assessment results Included in Research proposal And accessible By researchers	100%	100%	100%	100%	100%	100%
2	Availability Process indicators , results and content Deep research Assessment instrument	100%	100%	100%	100%	100%	100%
3	Arrangement available Method of assessment and Research review	100%	100%	100%	100%	100%	100%
3	Availability of results Validity test Reliability Assessment instrument Research	100%	100%	100%	100%	100%	100%
4	Availability Assessment guidelines Research that Done by	100%	100%	100%	100%	100%	100%

Content number		Students according to their educational level						
	Additional Performance Indicator Achievement Targets							

Parties involved	1. Standard setting involves WR I, Head of LPPM, Dean, Head of Study Programme and LP3M as an adhoc team, Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, reviewers 3. Evaluation of standard implementation is carried out by WR 1 by monitoring the evaluation of the Head of LPPM, Head of LPPM monitoring reviewers, Head of LPPM and reviewers carrying out self-evaluations, Head of LP3M assigns internal auditors to carry out internal audits. 4. Control of standard implementation is carried out by the Head of LP3M. 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Research assessment guidelines. 2. Research assessment SOP. 3. Research assessment form. 4. Guidelines for assessing theses, final projects, theses, dissertations. 5. SOP for assessing theses, final assignments, theses, dissertations. 6. Thesis, Final Project, Thesis, Dissertation assessment form.
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 5. UNISSULA Research Master/Strategic Plan 2021 6. UNISSULA Statutes 2019 7. UNISSULA Strategic Plan for 2014 – 2024 8. Ministry of Research, Technology and Higher Education Research

	and Service Guidebook for 2022
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RESEARCH STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	
Glossary of Terms	1. Researcher standards are the minimum criteria for a researcher's ability to carry out research. 2. The researcher's academic qualifications are the qualifications he has By researchers with at least a master's or applied master's degree.
Rational	Based on Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 50 which clearly states the standards for researchers. For this reason, in carrying out research activities, Unissula researchers consist of the academic community consisting of lecturers, education staff, students, and/or visiting researchers. The researcher's qualifications as the main researcher must have a minimum education of a master's or equivalent, while as a member or research partner he must have a minimum education of a bachelor's degree or equivalent, and as a research assistant he must have the status of an educational staff or student. Researchers must have competencies, including mastering research methods in accordance with scientific principles that apply universally, having a track record of conducting research in their field of science, having a research road map containing research directions and targets in their field of science. Able to communicate research results that are beneficial to the public interest. To achieve its vision, mission and goals, UNISSULA needs to guarantee the quality and competence of researchers in carrying out research activities through the availability of Standards Researcher.
Standard Content	1. Universities must determine the level of ability of researchers based on academic qualifications and research results in determining the authority to carry out research*. 2. Researchers must have mastery level abilities Research methodology that is appropriate to the scientific field, research object, level of complexity and research, as well Mastery of Islamic values. 3. Universities must evaluate research standards in accordance with

	developments in science and technology 4. Universities must organise research/study centres in accordance with the researcher's field of science 5. Universities/faculties must make improvements Researcher's abilities
Achievement Strategy	1. Preparation of research guidelines containing the authority, qualifications and competencies of UNISSULA researchers. 2. Workshop for scientists who are tafaquuh fiddin. 3. Grouping researchers based on scientific expertise 4. Monitoring evaluation of researcher qualifications and competencies. 5. Follow up on the results of monitoring and evaluation of researcher qualifications and competencies.

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	Qualifications: Researcher holds a Master's/Doctoral degree and holds a position Functional lecturer/AA	85%	87%	90%	95%	100%	100%
Additional Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
2	Researchers examined tafaquh scientist workshop/training certificates <i>Fiddin.</i>	30%	40%	50%	60%	70%	80%
3	Availability of researcher evaluation reports and actions He continued every year	100%	100%	100%	100%	100%	100%
4	Availability of documents for grouping researchers/expertise-based study centres Science	100%	100%	100%	100%	100%	100%

5	Percentage of lecturers who took part in workshops/training/seminars to increase UNISSULA researcher competency per Years compared Total lecturers	50%	60%	70%	80%	90%	100%

Parties involved	1. Setting standards involves the WR I, Head of LPPM, Dean, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, Lecturers. 3. Evaluation of standard implementation is carried out by WR 1 by monitoring the evaluation of the Head of LPPM, the Head of LPPM carries out a self-evaluation, the Head of LP3M assigns an internal auditor to carry out an Internal Audit. 4. Control of standard implementation is carried out by the Head of LP3M. 5. The increase in standards is carried out by the Leadership Meeting Complete.
Related documents	1. UNISSULA Research Strategic Plan. 2. Unissula Research Guidelines which contain research requirements. 3. UNISSULA Research SOP. 4. Forms related to the qualifications, competence and professionalism of researchers.
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA Research Master/Strategic Plan 2021. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024.

	8. Guidebook for Research and Service of the Ministry of Research, Technology and Higher Education in 2019.
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FACILITIES AND INFRASTRUCTURE STANDARDS RESEARCH

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatusun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

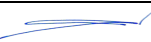
UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: a. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. b. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. c. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework <i>Rahmatan Lil A'lamin.</i> D. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	1. Standards of research facilities and infrastructure are criteria Minimum facilities and infrastructure needed to support the content requirements and research process in order Fulfil the research results. 2. Research facilities and infrastructure are university facilities that are used to facilitate research at least related to the field of study programme science. 3. Research facilities and infrastructure in higher education can be used for learning and community service activities. Therefore, research

	infrastructure must meet quality standards for work safety, health, comfort, security of researchers, the community and the environment.
Rational	UNISSULA has facilities and infrastructure to support research activities which include: research institutional space; laboratories, field laboratories, studios, experimental gardens, work workshops, or other facilities according to needs and based on the provisions of laws and regulations and meet occupational health and safety standards; and information and communication technology facilities. This is also in accordance with Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 51 concerning research infrastructure. To ensure the implementation of research activities as one of the dharmas of the Tridharma of Higher Education, UNISSULA sets Standards for Research Facilities and Infrastructure.
Standard Content	1. The University guarantees the availability of adequate facilities and infrastructure to support a quality research process* 2. Facilities and infrastructure for research activities meet standards Quality of work safety, health, comfort and security* 3. The university ensures that there is a mechanism for the use and maintenance of research facilities and infrastructure. 4. The University evaluates the adequacy and accuracy of research activity facilities and infrastructure 5. Universities must improve adequate facilities and infrastructure to support the implementation of research
Achievement Strategy	1. Preparation of research asset management policies & strategic plans 2. Preparation of asset management documents for all infrastructure facilities at UNISSULA. 3. Preparation of mechanisms for procurement, use and maintenance documents. 4. Monitoring evaluation of procurement, use and maintenance periodically.

Content Number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	Availability of research information systems	100%	100 %	100 %	100 %	100 %	100 %
1	Availability of certified research laboratories as needed.	0	0	0	1	2	3
2	Level of satisfaction of implementers with research infrastructure	100%	100 %	100 %	100 %	100 %	100 %
Content Number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
3	Availability of SOPs for the use and maintenance of research infrastructure	100%	100 %	100 %	100 %	100 %	100 %
4	Research infrastructure monitoring and evaluation report	100%	100 %	100 %	100 %	100 %	100 %
5	Annual facilities and infrastructure procurement report	100%	100 %	100 %	100 %	100 %	100 %

Parties involved	1. Setting standards involves the WR II/Ka. BAU, the Dean and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as the approver, the Chair of the Foundation as the determiner, and the Head of Study Programme, Dean and Head of LP3M as the controller. 2. Implementation of standards involves WR II/Ka. BAU, Dean. 3. Evaluation of the implementation of standards is carried out by WR II/Ka. BAU monitoring the Dean, Head of LP3M assigning an internal auditor to carry out an Internal Audit 4. Control of standard implementation is carried out by LP3M. 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Research laboratory care guidelines 2. Research laboratory maintenance SOP 3. Research laboratory maintenance form 4. Guidelines for proposing research laboratories 5. SOP for proposing a service laboratory 6. Service laboratory proposal form
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA 2021 Master/Strategic Community Service Plan. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024. 8. Research and community service guidebook for 2022.

RESEARCH MANAGEMENT STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	- Research management standards are minimum criteria regarding planning, implementation, control, monitoring and evaluation, as well as reporting of research activities Carried out by the Research Institute and Community Service (LPPM). - Institutions are research institutions, research and community service institutions, or other similar forms in accordance with the needs and provisions of higher education.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 52 states research management standards as part of efforts to achieve research results that are in accordance with UNISSULA's vision and mission. Research management includes planning, implementation,

	monitoring and evaluation which at least consists of: research activity planning, research implementation guidelines; superior research programmes that are relevant and in accordance with the RPJP; administering and managing research activities and their results; university research quality assurance system; guidelines for monitoring and evaluating research implementation; training to increase researchers' abilities to carry out research, publication and ownership of intellectual property rights; downstream research results and dissemination of research results. To achieve UNISSULA's vision, mission and goals, Research Management Standards are needed in implementing the second dharma of the Tridharma of Higher Education.
Standard Content	1. Universities/Research organising institutions must establish criteria for planning, implementing, controlling, monitoring, evaluating and reporting research activities*. 2. Research organising institutions must pay attention Strategic plan Research that is part of UNISSULA strategic plan*. 3. Research Organising Institutions must be able to collaborate with government institutions, the private sector/industry and the community. 4. Research management must be carried out by the Institution Research organizers who work effectively, efficiently, transparently and accountably.
Achievement Strategy	1. Develop research policies and strategic plans. 2. Develop research management guidelines. 3. Socialization of research management guidelines. 4. Integrating research results into learning materials. 5. Conduct regular monitoring and evaluation of research and carry out improvements. 6. Follow-up of the results of monitoring and evaluation of research management.

Main Performance Indicator Achievement Targets

Content number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	Availability of research management manuals	100%	100%	100%	100%	100%	100%
2	There is conformity with the research strategic plan at LPPM in accordance with the UNISSULA strategic plan	100%	100%	100%	100%	100%	100%

Additional Performance Indicator Achievement Targets

No Standard content	Indicator	2021 baseline	2022	2023	2024	2025	2026
3	Number of Research MoAs Between UNISSULA and Partners	70%	80%	90%	100%	100%	100%
4	Increase in UNISSULA Research ranking by external rating agencies (Ministry of Education, Culture, Technology/Institutions Other)	Independent	Mandis jealous	Mandis jealous	Mandis jealous	Maina	Maina
5	Research management satisfaction survey results and Follow-up	100%	100%	100%	100%	100%	100%

Parties involved	1. Standard setting involves WR I, the Head of LPPM and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as approver, the Head of the Foundation as determiner, and the Head of WR 1 and Head of LP3M as controllers. 2. Implementation of standards involves the Head of LPPM. 3. Evaluation of standard implementation is carried out by WR 1 by monitoring the Head of LPPM, the Head of LP3M assigns an internal auditor to carry out an Internal Audit. 4. Control of standard implementation is carried out by LP3M. 5. The increase in standards is carried out by the Complete Leadership Meeting
Related documents	1. UNISSULA Strategic Plan 2. Guidelines for preparing LPPM Research policies and strategic plans. 3. SOP for preparing research policies and strategic plans. 4. Satisfaction survey.
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. RI Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA Research Master/Strategic Plan 2021. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024. 8. Ministry of Research, Technology and Higher Education Research and Service Guidebook for 2022

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 2/08
		Date : December 27, 2019
	Funding and Financing Standards Research	Revision : 02
		Date : August 22, 2022
		Page : 1 of 7

FUNDING AND FINANCE STANDARDS RESEARCH

PROCESS	NAME	POSITION	SIGNATURE	DATE	
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022	
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022	
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022	
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022	
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022	

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	- Research funding and financing standards Is the minimum criteria for sources and mechanisms Funding and research funding. - Islamic values in research funding and funding are a perspective on funding based on the Islamic world view.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards (SNPT) Article 54 which requires the existence of research funding and financing standards. So UNISSULA makes every effort to ensure the implementation of research as one of the dharmas of the Tridharma of

	Higher Education. In conducting research, funding and financing elements are one of the main elements to guarantee and obtain quality research results. Provisions regarding research funding mechanisms and accountability are regulated by UNISSULA policies and regulations. Thus, UNISSULA needs Funding Standards and Research Funding.
Standard Content	1. The university ensures the provision of funds to finance proposal selection, monitoring and evaluation, reporting, dissemination of research results and outputs and increasing researcher capacity*. 2. Sources of research funding can come from legal sources, both from internal UNISSULA and partners (government, private sector/industry and society) at home or abroad*. 3. Research funding must adhere to the principles of efficiency, accountability and sustainability.
Achievement Strategy	1. Preparation of research funding and financing guidelines. 2. Socialization of research funding and financing guidelines
	To the UNISSULA academic community. 3. Optimising the performance of the collaboration section to attract research funding from partners. 4. UNISSULA / LPPM strengthens networks with industry. 5. UNISSULA / LPPM increases the number of collaborations between institutions both domestic and foreign. 6. Rapid increase in information regarding research grants. 7. Improving the ability to write proposals by conducting regular and periodic training for lecturers. 8. There is sharing of researchers between faculties to increase experience and increase the chances of qualifying for a grant. 9. Synergy between university leaders, institutions, faculties, study programmes and lecturers. 10. Regular monitoring and evaluation of research funding and costs. 11. Follow up on the results of monitoring and evaluation of research funding and funding.
Main Performance Indicator Achievement Targets	

No	1	Availability of research management allocation	100%	100%	100%	100%	100%	100%
	2	Percentage of total research grants from partners (government/private/industry/community) both domestic and foreign compared to the total amount of UNISSULA funding	0,5%	0,6%	0,7%	0,8%	0,9%	1%
Additional Performance Indicator Achievement Targets								
		Indicator	Baseline 2021	2022	2023	2024	2025	2026
	3	Evaluation of the absorption of research funds and follow-up plans per year	100%	100%	100%	100%	100%	100%
	3	Availability of research funding guidelines at UNISSULA	100%	100%	100%	100%	100%	100%

Parties involved	1. Setting standards involves the WR II, the Head of LPPM and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as approver, the Chair of the Foundation as determiner, and the Head of Study Programme, Dean and Head of LP3M as controller. 2. Implementation of standards involves WR II, Head of LPPM. 3. Evaluation of standard implementation is carried out by WR II by monitoring the Head of LPPM, Head of LPPM through self-evaluation, Head of LP3M assigns an internal auditor to carry out an Internal Audit. 4. Control of standard implementation is carried out by LP3M 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Guidelines for research funding. 2. SOP for research funding. 3. Research funding form. 4. Guidelines for disbursing internal research funding. 5. SOP for disbursement of internal research funding. 6. Internal research funding disbursement form. 7. Guidelines for disbursing external research funding. 8. SOP for disbursement of external research funding. 9. External research funding disbursement form. 10. Guidelines for applying for publication incentive funding. 11. SOP for submitting publication incentive financing. 12. Publication incentive financing application form. 13. Guidelines for research funding accountability reports. 14. SOP for research funding accountability reports. 15. Research funding accountability report form.

References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. RI Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA Research Master/Strategic Plan 2021. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024. 8. Ministry of Research, Technology and Higher Education Research and Service Guidebook for 2022.
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STANDARDS OF DEVOTION RESULTS TO THE COMMUNITY

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	Standards for the results of community service are the minimum criteria for the results of community service in applying, practicing and cultivating science and technology in order to advance general welfare and Enlighten the life of the nation.
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Article 57, so that UNISSULA prepares standards for service results as part of efforts to achieve UNISSULA's vision and mission. Community service and research activities should be a means of student learning and provide opportunities to improve UNISSULA's public image through positive and real contributions in nation building and community empowerment. Each tertiary institution has a plan for community service activities in accordance with the field as well as the vision and mission of the tertiary

	institution and the needs of the community. To achieve UNISSULA's vision, mission and goals, Community Service Results Standards are needed so that the results of community service can be of higher quality and are useful for advancing general welfare and making the nation's life more intelligent.
Standard Content	1. The results of community service must be useful for solving problems faced by the community by utilising the expertise of the academic community and relevant educational staff*. 2. The results of community service are integrated into teaching materials to enrich relevant lecture learning resources*. 3. The results of community service must be in the context of developing science and technology as well as implementing Islamic values. 4. The results of community service should be: Models of problem solving, social engineering, or technology that can be applied directly by society/business/industry and/or government. 5. The results of community service are monitored, evaluated and followed up periodically
Achievement Strategy	1. Preparation of service guidelines in which there are performance achievements resulting from service. 2. Preparation of service guidelines in which there is integration of service results into the learning and community service process. 3. Regular monitoring and evaluation as well as follow-up plans for performance achievements resulting from service at the University level by the Head of LPPM 4. Regular monitoring and evaluation as well as follow-up plans for performance achievements resulting from service at the Faculty level by the Dean

arget Achievement of Main Performance Indicators (KPI)

Standard Content Statement	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	PKM carried out by lecturers is in accordance with the courses being taught	100%	100%	100%	100%	100%	100%
2	The percentage of PkM output in the form of articles, book chapters/proceedings/books resulting from community service produced by lecturers compared to the total lecturers	60%	70%	80%	90%	95%	100%
3	Percentage of articles resulting from PkM lecturers based on Islamic values compared to total lecturers	5%	10%	15%	20%	25%	30%
4	Percentage Number of models/technologies	1%	2%	3%	4%	5%	6%
	Appropriate use/Patent PkM results compared to						

	total lecturers						
5	Monitoring and evaluation reports, feedback and follow-up on annual PkM results at university level from LPPM	100%	100%	100%	100%	100%	100%
5	The Dean provides monitoring and evaluation reports, feedback and follow-up on PkM results per year at the faculty level	100%	100%	100%	100%	100%	100%

Parties involved	1. Setting standards involves the WR I, Head of LPPM, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, Deans and Lecturers. 3. WR 1 monitors the Head of LPPM, Dean/WD 2/Faculty Secretary monitors Lecturers, Head of LPPM carries out self-evaluation. The Head of LP3M assigns an internal auditor to carry out an internal audit. 4. Control of standard implementation is carried out by the Head of LPPM through RTM. 5. Standard improvements are carried out by the Complete Leadership Meeting based on AMI results.
Related documents	1. Guidelines for integrating service results into learning. 2. SOP for integrating service results into learning. 3. Form for integrating service results into learning. 4. Guidelines for publishing the results of lecturers' or students' service. 5. SOP for publication of lecturer or student service results. 6. Publication form for the results of lecturer or student service. 7. TTG/Patent form resulting from lecturer service
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Research, Technology and Higher Education Regulation No. 62 of 2016 concerning internal quality assurance systems 5. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 6. BAN PT Regulation No. 59 of 2018 concerning guidelines for

	preparing self-evaluation reports, guidelines for preparing higher education performance reports, and assessment matrices in higher education accreditation instruments. 7. Regulation of the National Accreditation Board for Higher Education Number 15 of 2021 concerning Accreditation Instruments for Study Programmes in Undergraduate Programmes in Informatics and Computers 8. National Accreditation Body Regulation Number 15 of 2019 concerning Accreditation Instruments for 129 (One Hundred and Twenty-Nine) Health Sector Study Programmes 9. UNISSULA 2021 Master/Strategic Community Service Plan. 10. UNISSULA Statutes 2019. 11. UNISSULA Strategic Plan for 2014 – 2024. 12. Research and community service guidebook for 2022.
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STANDARD CONTENTS OF COMMUNITY DEVOTION

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

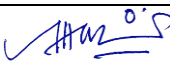
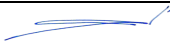
UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and Development of society.
Glossary of Terms	- Institute for Research and Community Service (LPPM) Is the institution responsible for research and community service at UNISSULA - The Head of LPPM is the head of the institution at UNISSULA who is responsible for research and service. - Community service content standards are minimum criteria regarding the depth and breadth of community service material
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Article 58 which explicitly provides service content standards as a reference for determining the depth and breadth of service carried out by lecturers.

	UNISSULA must guide, manage and facilitate so that the dharma of service can be implemented by each lecturer both individually and in groups and can publish it for the benefit of the community. The depth and breadth of service material is very strategic, so UNISSULA needs to set Content Standards Devotion.
Standard Content	1. The university determines the depth and breadth of community service material sourced from the results of research or development of science and technology in accordance with community needs*. 2. The content of community service must be the development of knowledge and technology in the context of community empowerment*. 3. The content of community service must be able to be applied directly by the community*. 4. The content of community service should be able to be utilised by the community to improve living standards, welfare and social justice.
Achievement Strategy	1. The Chancellor, through Ka. LPPM, compiled the depth and breadth of PkM material 2. Ka. LPPM determines PkM topics that are tailored to problems in partner villages, or partner areas or types of partners 3. Ka. LPPM together with the Dean carried out monitoring and evaluation of the suitability of the PkM theme with lecturer competencies

Main Performance Indicator Achievement Targets							
Content Number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	The amount of community service is based on the results of research and scientific development according to the field of study.	85%	90%	95%	100%	100%	100%
1	Amount of community service based on problem solving models, social engineering, and/or recommendations Policy	60%	70%	80%	90%	100%	100%
2	Amount of community service based on intellectual property	25%	30%	35%	40%	45%	50%
3	The amount of dedication is based on appropriate technology	25%	30%	35%	40%	45%	50%
Additional Performance Indicator Achievement Targets							

Parties involved	1. Setting standards involves the WR I, Head of LPPM, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM and Lecturers. 3. WR 1 monitors the Head of LPPM, Dean/WD 2/Faculty Secretary monitors Lecturers, Head of LPPM carries out self-evaluation. The Head of LP3M assigns an internal auditor to carry out an internal audit. 4. Control of standard implementation is carried out by the Head of LPPM 5. Standard improvements are carried out by the Complete Leadership Meeting based on AMI results.
Related documents	1. Service Guidelines which contain the depth and breadth of service to the community. 2. Community service proposal 3. IPR Certificate 4. Patent Certificate 5. Trademark Certificate
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA 2021 Master/Strategic Community Service Plan. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024. 8. Research and community service guidebook for 2022.

COMMUNITY SERVICE PROCESS STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and Development of society.
Glossary of Terms	Community service process standards are the minimum criteria for community service activities, which consist of planning, implementation, and Activity reporting.
Rational	Service activities carried out by the UNISSULA academic community are activities that fulfil scientific principles and methods systematically in accordance with scientific autonomy and academic culture. The dedication produced by the UNISSULA academic community aims to achieve UNISSULA's vision and mission. Another thing that is taken into consideration is the existence of Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Article 59 which requires the existence of service process standards. In carrying out community service as part of efforts to achieve UNISSULA's vision and mission, a standard community service process was formed

	which includes planning, implementing and reporting activities. Community service.
Standard Content	1. Community service activities can take the form of*: a. Service to the community; b. Application of science and technology according to their field of expertise and oriented towards Islamic values; c. Increasing community capacity; or d. Community empowerment. 2. Community service activities carried out by students are directed to fulfil Graduate Learning Outcomes expressed in the number of credits*. 3. Community service activities are carried out in a directed, measurable and programmed manner*. 4. Implementing community service should be a downstream process of the results of research conducted by lecturers 5. The university facilitates reporting on the implementation of service To the community and its good outcomes Independent, using internal funds and/or using external funds. 6. Community service activities must consider quality standards, work safety, health, comfort, security of implementers, the community and the environment and contain elements of da'wah. 7. UNISSULA lecturers are required to carry out PkM activities as chairman at least once a year and as members at least once a year involving students 8. The university carries out monitoring and evaluation as well as follow-up on the implementation of community service. 9. Universities can form a scientific interdisciplinary PkM implementing group that produces PkM products that are nationally/internationally competitive as a result of the PkM implementing group 10. The university carried out a satisfaction survey on the implementation of PkM
Achievement Strategy	1. Preparation of lecturer service guidelines. 2. Preparation of student service guidelines.

	3. Workshop on applying Islamic values in community service. 4. Socialization of reporting service results through SIPPMAS. 5. Workshop on preparing a service roadmap for each lecturer. 6. Formation of a PkM implementing group. 7. Monitoring and evaluating planning, implementation and reporting of service. 8. Survey of satisfaction with the implementation and reporting of service. 9. Development of research systems and community service
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Parties involved	1. Setting standards involves the WR I, Head of LPPM, Dean, Head of Study Programme, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of LPPM, Deans and Lecturers. 3. WR 1 monitors the Head of LPPM, Dean/WD 2/Faculty Secretary monitors Lecturers, Head of LPPM carries out self-evaluation. The Head of LP3M assigns an internal auditor to carry out an internal audit. 4. Control of standard implementation is carried out by the Head of LPPM. 5. Standard improvements are carried out by the Complete Leadership Meeting based on AMI results.
Related documents	1. Guidelines for student service. 2. Lecturer service guidelines. 3. Service implementation reporting form. 4. PkM implementation group formation form. 5. Satisfaction survey form regarding the implementation of PkM 6. Decree of the Chancellor of the PkM implementing group. 7. PkM Contract
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA 2021 Master/Strategic Community Service Plan. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024.

	8. Research and community service guidebook for 2019.
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STANDARDS FOR IMPLEMENTING DEVOTION TO THE COMMUNITY

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	- Service implementer standards are the minimum criteria for the implementer's ability to carry out community service, - The academic qualifications of the implementer are the qualifications that the implementer has, at least a master's or master's degree Applied.
Rational	To achieve its vision, mission and goals, Unissula needs to guarantee the quality and competence of community service implementers in carrying out community service activities through the availability of Community Service Implementation Standards (PkM).

	This is also based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Article 61 which clearly states the standards for implementing community service. For this reason, in carrying out service activities, lecturers must have competence and qualifications and have a service road map that contains directions And service targets in their field of science.
Standard Content	1. Universities determine the level of ability of PkM implementers based on academic qualifications and PkM results* 2. PkM implementers must have mastery of scientific application methodology, types of activities, level of complexity and depth of activity targets* 3. PkM implementers must have integrity, honesty, responsibility and be loyal to the institution. 4. Universities must regularly programme to improve the quality and competence of PkM implementers 5. Universities must evaluate the standards for implementing PkM
Achievement Strategy	a. Determining the qualifications and increasing the competence of community service implementers through the Chancellor's Decree. b. Monitoring and evaluating community service implementers. c. Training, assistance in preparing proposals and PkM output

Content Number Standard	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Content Number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
	3	Every PkM output contains UNISSULA affiliation	100%	100%	100%	100%	100%	100%
	4	Number of lecturers who took part in training, Seminars,	50%	60%	70%	80%	90%	100%
		Assistance in increasing the competency of PkM implementers compared to total lecturers						
	5	Availability of standard monitoring and evaluation reports for implementing PkM	100%	100%	100%	100%	100%	100%

Parties involved	a. Setting standards involves WR I, Head of LPPM, Dean, representatives of lecturers and LP3M as an adhoc team, the Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. b. Implementation of standards involves the Head of LPPM. c. Evaluation of standard implementation is carried out by WR 1 by monitoring the Head of LPPM, the Head of LP3M assigns an internal auditor to carry out an Internal Audit. d. Control of standard implementation is carried out by the head of LP3M. e. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1) UNISSULA Master/Strategic Service Plan. 2) Unissula Service Guidelines which include the authority for implementing service. 3) Forms related to the qualifications, competence and professionalism of service implementers. 4) Report on activities to improve the quality of PkM implementers
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. b. RI Law Number 12 of 2012 concerning Higher Education. c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. d. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. e. UNISSULA 2021 Master/Strategic Community Service Plan. f. UNISSULA Statutes 2019. g. UNISSULA Strategic Plan for 2014 – 2024. h. Research and community service guidebook for 2019.

STANDARD INFRASTRUCTURE FOR COMMUNITY SERVICE

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: a. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. b. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. c. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. d. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	1. Community Service is an academic community activity that utilizes science and technology to advance community welfare and educate National life. 2. Standards for community service facilities and infrastructure are the minimum criteria regarding the facilities and infrastructure needed to support the community service process in order to fulfil the results of community service. 3. Community service facilities and infrastructure are all the equipment needed to carry out community service, which can be in the form of office equipment, transportation and funding. 4. UNISSULA's Infrastructure and Facilities Section is an organisation under the General Administration Bureau.

	5. LPPM is UNISSULA's Community Service and Service Institution.
Rational	To ensure the implementation of Community Service activities as one of the dharmas of the Tridharma of Higher Education, UNISSULA sets Service Facility and Infrastructure Standards. Apart from that, determining the importance of community service infrastructure standards is based on Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards Article 63.
Standard Content	1. The university guarantees the availability of adequate facilities and infrastructure to support a quality PkM process* 2. Facilities and infrastructure for PkM activities meet quality standards for work safety, health, comfort and security* 3. The university ensures that there is a mechanism for the use and maintenance of Community Service facilities and infrastructure. 4. The University conducts an evaluation of adequacy and accuracy Facilities and infrastructure for PkM activities. 5. Universities must improve adequate facilities and infrastructure to support the implementation of PkM
Achievement Strategy	1. Preparation of Community Service Asset Management Policy & Strategic Plan. 2. Preparation of asset management documents for all infrastructure facilities at UNISSULA. 3. Preparation of mechanisms for procurement, use and maintenance documents. 4. Monitoring evaluation of procurement, use and maintenance periodically.

Main Performance Indicator Achievement Targets

Content Number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
1	Availability of PkM information system, assisted villages	100%	100 %	100 %	100 %	100 %	100 %
2	Level of implementer satisfaction with PkM infrastructure	100%	100 %	100 %	100 %	100 %	100 %
3	Number of assisted villages	40	41	42	43	44	45

Additional Performance Indicator Achievement Targets

Content Number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
3	Availability of SOPs for use and maintenance of PkM infrastructure	100%	100 %	100 %	100 %	100 %	100 %
4	PkM infrastructure monitoring and evaluation report	100%	100 %	100 %	100 %	100 %	100 %
5	Annual facilities and infrastructure procurement report	100%	100 %	100 %	100 %	100 %	100 %

Parties involved	1. Setting standards involves the WR II/Ka. BAU, the Dean and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as the approver, the Chair of the Foundation as the determiner, and the Head of Study Programme, Dean and Head of LP3M as the controller. 2. Implementation of standards involves WR II/Ka. BAU, Dean. 3. Evaluation of the implementation of standards is carried out by WR II/Ka. BAU monitoring the Dean, the Head of LP3M assigns an internal auditor to carry out an Internal Audit 4. Control of standard implementation is carried out by LP3M. 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Guidelines for maintaining community service infrastructure 2. SOP for maintenance of service infrastructure 3. Service infrastructure maintenance form 4. Guidelines for proposing service infrastructure facilities 5. SOP for proposing service infrastructure facilities 6. Service infrastructure proposal form
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA 2021 Master/Strategic Community Service Plan. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024. 8. Research and community service guidebook 2022.

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/A. 3/07
		Date : December 27, 2019
	Service Management Standards To Society	Revision : 02
		Date : August 22, 2022
		Page : 1 of 6

DEVOTION MANAGEMENT STANDARDS TO THE COMMUNITY

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	A. Community service management standards are minimum criteria regarding planning, implementation, control, monitoring and evaluation, as well as Reporting community service activities. B. Research management at UNISSULA is carried out by the Research and Community Service Institute (LPPM).
Rational	Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Article 63 states service management standards as part of efforts to achieve service results in accordance with UNISSULA's vision and mission. Service

	management includes planning, implementation, monitoring and evaluation which at least consists of: planning service activities, guidelines for implementing service; superior service programmes that are relevant and in accordance with the RPJP; administering and managing service activities and their results; university service quality assurance system; guidance for monitoring and evaluating the implementation of service; training to increase the ability of implementers to carry out community service, publication and ownership of intellectual property rights; and dissemination of service results. To achieve its vision, mission and goals, UNISSULA requires service management standards in implementing the second dharma of the Tridharma of Higher Education.
Standard Content	1. Universities/Institutions administering PkM must establish criteria for planning, implementing, controlling, monitoring, evaluating and reporting PkM activities*. 2. The PkM organising institution must pay attention to the PkM strategic plan which is part of the UNISSULA* strategic plan. 3. PkM organising institutions must be able to collaborate with government institutions, the private sector/industry and the community. 4. PkM management must be carried out by the Institution PkM organizers who work effectively, efficiently, Transparent and accountable.
Achievement Strategy	1. LPPM prepares a strategic plan for community service 2. Develop guidelines for implementing community service 3. Carrying out internal quality assurance within the LPPM environment 4. Socialization of community service management guidelines. 5. Integrating the results of community service into learning materials. 6. Carry out regular monitoring and evaluation of community service and carry out improvements. 7. Follow-up on the results of monitoring and evaluation of community service management.

Content Number	Main Performance Indicator Achievement Targets							
	Additional Performance Indicator Achievement Targets							
	Content Number Standard	Indicator	Baseline 2021	2022	2023	2024	2025	2026
	3	The percentage of MoA/PKS/IA between UNISSULA and Partners is divided Total Partners	100%	100 %	100 %	100 %	100 %	100 %
	4	Increase in UNISSULA's PkM ranking by external rating agencies (Kemendikbudrsitek/lemb Something else)	Independent	Man you rsel f	Man you rsel f	Man you rsel f	Ma in ma	Ma in ma
	4	Results of the PkM management satisfaction survey and Follow-up	100%	100 %	100 %	100 %	100 %	100 %

Parties involved	a. Standard setting involves WR I, the Head of LPPM and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as approver, the Head of the Foundation as determiner, and the Head of WR 1 and Head of LP3M as controllers. b. Implementation of standards involves the Head of LPPM. c. Evaluation of standard implementation is carried out by WR 1 by monitoring the Head of LPPM, the Head of LP3M assigns an internal auditor to carry out an Internal Audit. d. Control of standard implementation is carried out by LP3M. e. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	a. UNISSULA Strategic Plan b. Guidelines for preparing LPPM PkM policies and strategic plan. c. SOP for preparing service policies and strategic plans. d. Satisfaction survey.
References	a. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. b. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. c. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. d. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. e. UNISSULA 2021 Master/Strategic Community Service Plan. f. UNISSULA Statutes 2019. g. UNISSULA Strategic Plan for 2014 – 2024. h. Research and community service guidebook for 2022.

FUNDING AND FINANCE STANDARDS FOR COMMUNITY SERVICE

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

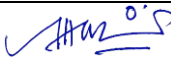
UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: a. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. b. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. c. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. d. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and Development of society.
Glossary of Terms	Community service funding and financing standards are the minimum criteria for sources and mechanisms for community service funding and financing Community (PkM).

Rational	UNISSULA makes every effort to ensure the implementation of community service as one of the dharmas of the Tridharma of Higher Education. In implementing community service, funding and financing are important components. Provisions regarding mechanisms and accountability for community service funding are regulated by UNISSULA policies and regulations. Based on Minister of Education and Culture Regulation no. 3 of 2020 concerning National Higher Education Standards Article 65 which requires the existence of service funding and financing standards, for this UNISSULA requires Standards Funding and Financing of community service.
Standard Content	1. The university ensures the provision of funds to finance proposal selection, monitoring and evaluation, reporting, dissemination of results and community service outcomes and increasing the capacity of PkM* implementers. 2. The source of PkM financing can come from legal sources, both from internal UNISSULA and partners (government, private sector/industry and society) within or outside the country*. 3. PkM financing must adhere to efficient, accountable principles And sustainable.
Achievement Strategy	1. UNISSULA leadership and the Head of the Research and Community Service Institute set guidelines for funding and funding community service. 2. The Institute for Research and Community Service informs the UNISSULA academic community of guidelines for funding and funding community service. 3. Research and Community Service Institutions, Faculties, Departments/Study Programmes and researchers follow established community service funding and financing procedures. 4. Improving the ability to write proposals by conducting regular and periodic training for lecturers. 5. There is sharing of implementation between faculties to increase experience and increase the chances of passing the grant. 6. Strengthening synergy between university leaders, Institutions, faculties, study programmes and lecturers.

Main Performance Indicator Achievement Targets							
Content Number Standard	Indicator	2021 baseline	2022	2023	2024	2025	2026
1	Lecturer service fund/year	3. 5 million/year	3,6 Million/known	3,7 Million/known	4 Million/known	4,25 Million/known	4,5 Million/known
1	Availability of service management allocation	100%	100%	100%	100%	100%	100%
2	Percentage of grant amount	0,13%	0,2	0,4	0,6	0,8	1%

Additional Performance Indicator Achievement Targets	
Parties involved	1. Setting standards involves the WR II, the Head of LPPM and LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as approver, the Chair of the Foundation as determiner, and the Head of Study Programme, Dean and Head of LP3M as controller. 2. Implementation of standards involves WR II, Head of LPPM. 3. Evaluation of standard implementation is carried out by WR II by monitoring the Head of LPPM, Head of LPPM through self-evaluation, Head of LP3M assigns an internal auditor to carry out an Internal Audit. 4. Control of standard implementation is carried out by LP3M
	5. Improvement of standards is carried out by the Complete Leadership Meeting.
Related documents	1. PkM funding and financing guidelines. 2. SOP for submission of PkM funding and financing. 3. PkM funding and financing application form. 4. PkM grant contracts with partners
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System. 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education. 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education. 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards. 5. UNISSULA 2021 Master/Strategic Community Service Plan. 6. UNISSULA Statutes 2019. 7. UNISSULA Strategic Plan for 2014 – 2024. 8. Research and community service guidebook 2022.

STANDARD VISION MISSION OBJECTIVES TARGETS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: 1. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. 2. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. 3. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. 4. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society
Glossary of Terms	1. Vision is: a statement that describes the institution's vision of its current state Future that you want to realise. Vision is an ideal or The dream of an institution or organisation that it wants to achieve in the future. Or it can be said that a vision is a statement of "want to be" from an institution or organisation. 2. Mission is: a statement about the state/situation/position that is currently being carried out or produced by an institution. A mission is a statement about what an institution or organisation must do in its efforts to realise its vision. 3. Goals are: a series of things to be achieved, or desired results within a certain time.

	4. Goals are levels or points to achieve a goal. 5. Sultan Agung Islamic University, hereinafter abbreviated as UNISSULA, is a tertiary institution founded by the Sultan Agung Waqf Foundation. 6. The Sultan Agung Waqf Foundation, hereinafter abbreviated to YBWSA, is the UNISSULA Organising Body. 7. The UNISSULA Statutes are the basic regulations for the management of UNISSULA in accordance with the vision, mission and objectives that have been determined which are the reference in determining general regulations, academic regulations, non-academic regulations and operational procedures that apply at UNISSULA. 8. The Chancellor is an official appointed by YBWSA to become Chancellor of UNISSULA. 9. The University Senate is the UNISSULA senate which has the duty and authority to determine policies, provide considerations and carry out supervision in the field Academic. 10. The leadership of UNISSULA is the chancellor, vice chancellor at UNISSULA 11. The academic community is lecturers and students 12. Work Units are Institutions, Units, Bureaus, Units and Ethics Councils. SMART is an abbreviation for Specific, Measurable, Achievable, Realistic and Timely in preparing the Vision with the following description: a. Specific is a clear and specific vision. b. Measurable means that the current can be measured. c. Achievable is something that must be achieved. d. Realistic must be achievable. 13. Timely means you must be able to determine when the goal must be achieved. SMART is an abbreviation for Specific, Measurable, Achievable, Realistic and Timely in the preparation of a Vision with the following description: a. Specific is a clear and specific vision.
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	b. Measurable means that the current can be measured. c. Achievable is something that must be achieved. d. Realistic must be achievable. 14. Timely means you must be able to determine when the goal must be achieved.
Rational	Having a Vision and Mission is a mandatory requirement for an institution or organisation. Each institution has a different Vision and Mission, it all depends on the goals to be achieved by each institution. Vision is also known as the main ideals or standards for an institution to aim for. Therefore, the role of the Vision and Mission of an institution is very important. The vision of Sultan Agung Islamic University was established in 2008. Sultan Agung Islamic University as a higher education institution has the main task of Implement the Tri Dharma of Higher Education. Deep In carrying out its duties, as required by statutory regulations, Sultan Agung Islamic University has established a Development Master Plan or Long Term Development Plan (RPJP) and Strategic or Medium Term Development Plan (RPJM) as well as Operational Plans (Renop) which were established in 2014, currently updated since 2019. The values contained in the RPJP are the basis for strengthening the Vision of Sultan Agung Islamic University and become a guide for the academic community in achieving its Vision and Mission. The vision of Sultan Agung Islamic University is a shared ideal that can be a source of inspiration, motivation, guidance and strength for all human resources in preparing, implementing, controlling and developing work plans to realise the vision That institution.
Standard content	1. The vision and mission objectives must be a reference for the elaboration of Strategic Plans in all work units 2. Vision and Mission The goals of the Faculty/Prodi/Work Unit must be in line with the vision and mission of UNISSULA's goals 3. The Study Programme must develop a scientific vision that meets the SMART criteria by referring to the Faculty vision and the UNISSULA Vision 4. Universities must establish procedures for preparing vision and

	mission objectives as a reference for preparing vision and mission objectives in faculties/prodi/work units 5. Universities/Faculties/Prodi/Work Units in preparing the Vision and Mission, goals and objectives as well as strategies for achieving them must be based on systematic analysis through SWOT analysis involving internal stakeholders And external and in its implementation Follow-up monitoring and evaluation. 6. Universities/Faculties/Prodi/Work Units must ensure understanding of VMTS through outreach 7. Universities/Faculties/Prodi/Work Units conduct periodic surveys of understanding and evaluation of VMTS achievements at least once a year to all academics and educational staff using valid and reliable instruments.
Achievement Strategy	1. UNISSULA leadership determines UNISSULA's RPJP-RPJM-RENOP. 2. UNISSULA leadership established Guidelines for the Preparation and Socialization of UNISSULA VMTS. 3. UNISSULA leaders compiled the VMTS Understanding Instrument 4. University/Faculty/Prodi/Work Unit leaders held a workshop on preparing the Vision, Mission, Goals and Targets and Achievement Strategy (VMTS). 5. Universities/Faculties/Departments hold VMTS Socialization once a year. 6. Universities/Faculties/Prodi/Work Units carry out surveys on understanding the Vision, Mission, Goals and Targets once a year. 7. Universities/Faculties/Prodi/Work Units carry out monitoring and evaluation of the implementation of the Vision and Mission, Goals and Target once a year

Main Performance Indicator Achievement Targets							
No Standard content	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
1	Availability of Strategic Plans in all work units that refer to the vision and mission University	100%	100%	100%	100%	100%	100%
2	Availability of the Faculty's vision and mission and Work unit	70%	80%	100%	100%	100%	100%
3	Availability of vision Study programme science	100%	100%	100%	100%	100%	100%
4	Availability of SOP for preparing the vision Mission objectives	100%	100%	100%	100%	100%	100%
5	Availability of vision preparation documents Work unit mission	100%	100%	100%	100%	100%	100%
6	Availability VMTS outreach report	100%	100%	100%	100%	100%	100%

Parties Involved	UNISSULA Leader, Dean, Head of Study Programme, Head of Work Unit, Lecturers, Education Personnel, Students
Related Documents	1. UNISSULA Statutes 2019 2. UNISSULA RPJP 3. UNISSULA RPJM 4. RENOP UNISSULA 5. Guidelines for preparation & Socialization of UNISSULA VMTS 6. UNISSULA VMTS understanding evaluation instrument 7. Validity and reliability test results of the UNISSULA VMTS understanding instrument 8. Report on survey results of understanding and achievements of VMTS 9. SOP for Preparing VMTS
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions 4. Minister of Research, Technology and Higher Education Regulation No. 16 of 2018 concerning Procedures Preparation of Private Higher Education Statutes

	5. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 6. UNISSULA Statutes 2019 7. UNISSULA Strategic Plan for 2014 - 2024 8. Attachment to PT Banda No. 56 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Higher Education Performance Reports, and Assessment Matrices in Higher Education Accreditation Instruments
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	9. Attachment-6e-PerBAN-PT-5-2019-concerning-IAPS-Matrix- Applied-Graduate-Programme-Assessment
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QUALITY ASSURANCE STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: 1. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. 2. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. 3. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. 4. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society
Glossary of Terms	1. Higher Education Quality Assurance System Hereinafter abbreviated as SPM Dikti is a systemic activity to improve the quality of higher education Planned and sustainable 2. The Internal Quality Assurance System, hereinafter abbreviated as SPMI, is a systemic activity of guaranteeing the quality of higher education by each university autonomously to control and improve the implementation of higher education in a planned and sustainable manner.

	3. External quality assurance units are systemic quality assurance activities carried out by institutions/organisations outside UNISSULA to ensure the implementation of continuous quality assurance 4. Audit is an evaluation of the implementation of quality standards 5. LP3M is an institution formed by the Chancellor which is responsible for the implementation of SPMI and SPME UNISSULA 6. UNISSULA's SPMI policy covers all aspects of the administration and management of UNISSULA, including academic and non-academic aspects. 7. The higher education database is a nationally integrated collection of data on the implementation of higher education for all tertiary institutions 8. Quantitative exceedance exceeds the standard amount in SN Dikti 9. Qualitative excellence exceeds the substance of SN Dikti
Rational	1. Law No. 12 of 2012 article 53 states that quality assurance of Higher Education is a systemic activity to improve the quality of Higher Education in a planned and sustainable manner. 2. Building a generation of khaira ummah is in principle the implementation of sustainable quality assurance. 3. UNISSULA Mission 4 which states that UNISSULA Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development. 4. The quality assurance system is carried out through establishing, implementing, evaluating, controlling and improving Higher Education standards as well as developing an internal quality assurance system. 5. Minister of Education and Culture Regulation No. 3 of 2022 concerning SNPT and Permenristekdikti No. 62 of 2016 concerning SPMI, concerning the Internal Quality Assurance System, which mandates universities to carry out internal quality assurance in an effort to prepare for external quality assurance

	carried out by BAN PT or LAM as well as preparing a higher education data base (PD Dikti) which is a database for implementing internal and external quality assurance. For this reason, UNISSULA has developed quality assurance standards.
Standard Content	1. University through LP3M Develop UNISSULA policies, manuals and quality standards that are in accordance with regulatory developments 2. The university, through LP3M, prepares, assists, monitors the evaluation of study programme accreditation and higher education accreditation 3. Faculties/Prodi/Work Units Prepare policies, guidelines, activity implementation forms adapted to each standard 4. The university gives flexibility to faculties to develop additional standards according to their specificities Respective faculties. 5. Universities/Faculties/Prodi/Work Units implement quality assurance with the PPEPP cycle in the academic (education, research, service) and non-academic (human resources, finance and infrastructure) fields in a sustainable manner based on Islamic values. 6. The University conducts an Internal Quality Audit once a year, namely in October – November. 7. Universities/Faculties/Prodi/Work Units prepare self-evaluations every year and use them as a basis for development for the following year. 8. Universities must implement risk management in the academic, financial and legal fields. 9. Study programme development planning is based on self-evaluation, quality audit results and input from stakeholders. 10. Universities must follow university ranking schemes at both national and international levels 11. Universities must conduct satisfaction surveys regarding the implementation of quality assurance at UNISSULA periodically
Achievement Strategy	1. Preparation of quality documents 2. Preparation of internal quality audit guidelines

	3. Implementation of Quality Standards 4. Monitoring and evaluating standard implementation 5. Implementation of internal quality audits 6. Implementation of quality assurance satisfaction surveys 7. Management Review Meeting
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Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline (2021)	2021 2	2023	2024	2025	2026
1	Availability of policies, manuals and quality standards UNISSULA	100%	100%	100 %	100 %	100 %	100 %
2	Accreditation of Excellent study programmes at UNISSULA and Strategy document	60%	70%	80%	90%	100 %	100 %
3	Availability of policies/guidelines/standard forms in faculties/prodi/units Work	100%	100%	100 %	100 %	100 %	100 %
4	Availability of additional standards in the faculty	100%	100%	100 %	100 %	100 %	100 %
5,6	Availability of AMI and RTM reports at faculty and university levels	100%	100%	100 %	100 %	100 %	100 %
7	Availability of self-evaluation reports at universities/faculties/prodigies/work units per year	100%	100%	100 %	100 %	100 %	100 %
8	Guidelines available	100%	100%	100	100	100	100

	Risk management, annual risk management implementation report			%	%	%	%
9	Availability of study programme development roadmap and analysis	100%	100%	100%	100%	100%	100%
10	UNISSULA's ranking in the ranking scheme increases every year	100%	100%	100%	100%	100%	100%
11	Satisfaction survey	100%	100%	100%	100%	100%	100%
Parties involved		1. Standard setting involves WR I, LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as approver, the Chair of the Foundation as determiner, and the Head of LP3M as controller. 2. Implementation of standards involves the Head of LP3M, Deans, Work Units 3. Evaluation of standard implementation is carried out by WR I monitoring the evaluation of the head of LP3M, dean, LP3M assigns an internal auditor to carry out an internal audit. The Head of LP3M carries out a self-evaluation. 4. Control of standard implementation is carried out by WR 1 5. The increase in standards is carried out by the Complete Leadership Meeting.					

Related documents	1. SPMI Quality Document 2. SOP for conducting surveys 3. Survey form 4. Internal quality audit guidelines 5. SOP for implementing Internal Quality Audits 6. Internal Quality Audit Form 7. Survey of internal quality audit implementation
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. RI Law Number 12 of 2012 concerning Higher Education 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 5. Minister of Research, Technology and Higher Education Regulation No. 62 of 2016 concerning the Higher Education Quality Assurance System 6. UNISSULA Statutes 2019 7. UNISSULA Strategic Plan for 2014 – 2024

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/NA/03
		Date : December 27, 2019
	Collaboration Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 8

COOPERATION STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	1. Collaboration is an agreement between UNISSULA or the initiating unit within UNISSULA and government agencies, partner institutions and/or legal entities which is stated in written form. 2. Partners are institutions that collaborate with UNISSULA either nationally or internationally 3. The Initiating Unit is the Faculty/Study Programme/Unit/Institution/Bureau/Unit/proposer of Cooperation activities within UNISSULA. 4. A Cooperation Document is a text that contains the main ideas regarding the substance to be agreed upon.

	5. Umbrella Cooperation is an agreement that contains a moral bond to carry out activities with the provisions as stated in the articles and is not legally binding. 6. Domestic Cooperation is an agreement between UNISSULA or the initiating unit within UNISSULA and government agencies, partner institutions and/or legal entities in Indonesia. 7. Foreign Cooperation is an agreement between UNISSULA or the initiating unit within UNISSULA on behalf of UNISSULA with government agencies, partner institutions and/or legal entities in other countries. 8. Memorandum of understanding or memorandum of understanding Is an Umbrella Cooperation 9. MoA or what is usually called a Memorandum of Agreement is a document of agreement on cooperation that has been previously agreed upon 10. Cooperation Agreement or implementing agreement Is the implementation of Umbrella Cooperation. 11. Information system a set of interrelated components Relationships that function to collect, process, store and distribute information to support decision making and monitoring within the organisation. 12. The Principles of Cooperation include: a. Legality b. Clarity of goals and results; c. Partnership, equality and togetherness; d. Mutual respect and benefit; e. Upholding the principle of deliberation to reach consensus in every decision making; f. Planned; g. Accountable; and h. Based on performance indicators, effective and efficient.
Rational	To realise the vision, carry out the mission, and to achieve the

	goals set by UNISSULA, it is necessary to collaborate with institutions, the Government, other collaborating partner agencies/institutions to develop institutional quality. The results of the collaboration are well managed for academic and non-academic purposes as a manifestation of an academic atmosphere that is conducive to the progress of UNISSULA, apart from that it is also a manifestation of accountability as a non-profit institution/institution. Good institutions are able to design and utilise collaborative programmes that involve the active participation of faculties/study programmes and other work units in utilising and improving the expertise and quality of existing resources. Accountability for implementing the tridharma of higher education and cooperation is manifested in the form of effectiveness in its use to provide stakeholder satisfaction UNISSULA needs support and good relations with the outside community, both with domestic and foreign institutions. For this reason, UNISSULA has developed cooperation standards as an effort to realise this vision and mission.
Standard content	1. Universities/faculties must have a strategic plan or Medium Term Development Plan (RPJM) in the field of both national and international cooperation. 2. Universities/faculties must have an effective management system to ensure the quality, relevance, productivity and sustainability of Collaboration activities. 3. The university ensures the number of visits from other universities/institutions to UNISSULA 4. The university evaluates cooperation activities (MoA) with partners at the end of each year and the results of the follow-up are used as a basis for development for the following year. 5. The university ensures that evaluation documents and follow-up actions can be accessed by internal and external stakeholders 6. Universities must conduct regular partner satisfaction surveys at least once a year. 7. The University confirmed the impact of the MoU on uptake

	Graduate.
Achievement Strategy	1. Preparation of strategic plan documents for cooperation with partners 2. Preparing guidelines for developing networks and partnerships both at home and abroad, and monitoring satisfaction evaluations Partner.

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
1	Availability of policies, cooperation development roadmap and cooperation guidelines with partners	100%	100 %	100 %	100 %	100 %	100 %
2	Availability of a Collaboration management system at both University and Faculty levels	100%	100 %	100 %	100 %	100 %	100 %
3	Number of MoA or PKS	5	10	15	20	25	30
4	Availability of monitoring and evaluation reports on cooperation implementation every year	100%	100 %	100 %	100 %	100 %	100 %
5	Availability of monitoring and evaluation reports that can be accessed in the information system	100%	100 %	100 %	100 %	100 %	100 %

Main Performance Indicator Achievement Targets

Content number Standard	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
1	Availability of policies, cooperation development roadmap and cooperation guidelines with partners	100%	100 %	100 %	100 %	100 %	100 %
2	Availability of a Collaboration management system at both University and Faculty levels	100%	100 %	100 %	100 %	100 %	100 %
3	Number of MoA or PKS	5	10	15	20	25	30
4	Availability of monitoring and evaluation reports on cooperation implementation every year	100%	100 %	100 %	100 %	100 %	100 %
6	Partner satisfaction survey	100%	100 %	100 %	100 %	100 %	100 %
7	Number of partners who absorb UNISSULA graduates	1	2	3	4	5	6

ACADEMIC ATMOSPHERE STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: 1. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. 2. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. 3. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. 4. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and Development of society.
Glossary of Terms	1. The academic atmosphere is the conditions created to foster academic enthusiasm and interaction Between students, lecturers, education staff, experts, lecturers Guests, and resource persons to improve the quality of academic activities, inside and outside the classroom. 2. Academic Atmosphere Policy is a policy in an effort to improve the academic atmosphere (scientific autonomy, academic freedom, freedom of the academic platform) which includes: availability and type of infrastructure, learning location facilities for learning programmes (learning practice facilities) and funds; scheduled academic programmes and activities to create a conducive academic

	atmosphere; development of intellectual behaviour related to graduates. 3. Scientific autonomy is the independence and freedom of a branch of science, technology, arts, culture and sports which is inherent in its uniqueness in revealing, discovering and maintaining truth according to scientific principles to ensure sustainable growth of science in accordance with the vision, mission and goals of UNISSULA, as well as BudAI. 4. Academic freedom is the freedom that the Academic Community has to carry out activities related to education and the development of science and technology responsibly and independently in accordance with the vision, mission and goals of UNISSULA, as well as BudAI. 5. Freedom of the academic platform is freedom that allows lecturers to express thoughts and opinions openly at UNISSULA in accordance with Islamic norms, Islamic scientific principles, vision, mission and goals of UNISSULA and BudAI. 6. UNISSULA's leaders are the Chancellor and Vice Chancellor. 7. Faculty leaders are the Dean, Deputy Dean/Dean Secretary. 8. The Study Programme Leaders are the Chair and Programme Secretary Study 9. The academic community is an academic community consisting of lecturers and students.
Rational	1. That Law no. 12/2012 states that the aim of higher education is to develop the potential of students to become human beings who believe in and are devoted to God Almighty and have noble character, are healthy, knowledgeable, capable, creative, independent, skilled, competent and cultured for the benefit of the nation; and functions to develop an academic community that is innovative, responsive, creative, skilled, competitive and cooperative through the implementation of the tridharma. 2. That UNISSULA has established BudAI as an educational strategy where one aspect is the development of an Islamic Learning society. 3. The development of an Islamic learning society includes the development of an educational society model with an atmosphere of worship and academics, a society that always upholds Islamic values,

	and a society that makes Islam a way of life, a source of inspiration and motivation and Filter in scientific and cultural activities.
Standard Content	1. The university ensures an atmosphere of academic freedom and freedom of academic platforms for the academic community. 2. The university prepares policies regarding the academic atmosphere which includes scientific autonomy, academic freedom, freedom of academic platforms, educational development, research, community service and da'wah 3. Universities/Faculties/Study Programmes/Work Units ensure the implementation of an academic atmosphere. 4. Universities/Faculties must strive and ensure that Each member of the academic community exercises autonomy Science, academic freedom and freedom of academic forum responsibly in accordance with Islamic scientific rules and norms, Islamic values, vision, mission and objectives of UNISSULA as well as in accordance with the provisions of laws and regulations, BudAI, and based on ethics and scientific norms/principles consistently 5. Faculties/study programmes must develop and implement an academic atmosphere that supports students in achieving the expected competencies by implementing programme curriculum development, critical learning processes and being responsive to policy developments, applicable laws, social, economic and cultural developments consistently. 6. Universities/Faculties/Departments carry out periodic monitoring and evaluation of the implementation of the academic atmosphere
Achievement Strategy	1. The University/Faculty/Prodi held a workshop on preparing the UNISSULA Academic Atmosphere Policy. 2. Universities/Faculties/Departments hold a socialization of the UNISSULA Academic Atmosphere Policy. 3. Universities/Faculties/Departments carry out improvements in the quantity and quality of infrastructure, facilities and funds that enable the creation of academic interactions between the academic community (between lecturers and students, between students, and

	between lecturers) both in academic and non-academic activities. 4. Universities/Faculties/Departments carry out activities as a form of implementation of the UNISSULA Academic Atmosphere Policy in the form of general stadiums, seminars, symposiums, workshops, book reviews, joint research, introduction to campus life, etc. 5. The University/Faculty/Prodi holds an implementation M&E Academic freedom, academic forum and scientific autonomy.
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Main Performance Indicator Achievement Targets	
Parties involved	1. Standard setting involves WR1, LP3M as an adhoc team, the Chancellor as examiner, the Chair of the Senate as approver, the Chair of the Foundation as determiner, and the Head of LP3M as controller. 2. Implementation of standards involves the Dean, Head of Study Programme, Lecturers, Students 3. Evaluation of the implementation of standards is carried out by WR1 by monitoring the evaluation of the head of LP3M, the Dean and Head of the Study Programme. WR1 assigns an internal auditor to carry out an internal audit. Head of LP3M, Dean and Head of Study Programme carry out self-evaluation. 4. Control of standard implementation is carried out by WR 1 5. The increase in standards is carried out by the Complete Leadership Meeting
Related documents	1. UNISSULA Statute 2. Guidelines for the development and implementation of an academic atmosphere 3. Strategic plan document for developing academic atmosphere 4. Satisfaction survey instrument and feedback from internal stakeholders regarding the development of an academic atmosphere 5. Satisfaction survey report regarding the implementation of the academic atmosphere 6. Monitoring and Evaluation Report on the implementation of academic atmosphere policies 7. Activity reports in the form of general stadiums, seminars, discussions, symposia, lectures, workshops, book reviews, joint research, introduction to campus life, scientific publications and scientific meetings 8. Study programme curriculum development report 9. Periodic study programme curriculum review reports 10. Meeting of UNISSULA leadership with academic/student members 11. Meeting of Faculty Leaders with academic/student academic staff 12. Student guardianship documents

	13. Final assignment guidance document
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education article 9. 3. Republic of Indonesia Government Regulation Number 17 of 2010 concerning Management and Implementation of Education paragraph 7 article 91 4. Republic of Indonesia Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions 5. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 6. Minister of Research, Technology and Higher Education Regulation No. 16 of 2018 concerning Procedures for Preparing Private Higher Education Statutes 7. UNISSULA Statutes 2019 8. UNISSULA Strategic Plan for 2014 – 2024 9. Attachment to PT Banda No. 56 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Higher Education Performance Reports, and Assessment Matrices in Higher Education Accreditation Instruments 10. Attachment-6e-PerBAN-PT-5-2019-concerning-IAPS-Matrix-Applied-Graduate-Programme-Assessment

STANDARD ISLAMIC ACADEMIC CULTURE (BudAI)

PROCESS	NAME	POSITION	SIGNATURE	
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: 1. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. 2. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. 3. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. 4. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and development of science and technology, and community development.
Glossary of Terms	1. Islamic Academic Culture (BudAi) is an educational strategy To achieve Unissula's vision and mission, with its big motto "Bismillah, Building the Khaira Ummah Generation" which includes: Building an Islamic Learning Society, congregational prayer movement, Islamic dress movement, Thaharah movement, example movement, Islamic hospitality movement, quality of life movement and reconstruction of knowledge based on Islamic values. 2. <i>The Islamic Learning Society is a campus community that always strongly supports Islamic values, and makes Islam a way of life for the entire academic community, a source of inspiration,</i>

	<i>motivation, as well as a filter in scientific and cultural activities.</i> 3. The congregational prayer movement is a movement that invites the entire UNISSULA academic community to perform congregational prayers at the Abu Bakar Assegaf mosque. 4. The Islamic dress movement is a movement that invites the entire UNISSULA academic community to dress in accordance with Islamic decency. 5. The Thaharah Movement is a movement that invites the entire UNISSULA academic community to always maintain purity and cleanliness both individually and in the environment. 6. The exemplary movement is a movement that invites the entire UNISSULA academic community to be aware of inviting others to practice good and evil and believe in Allah, starting with da'wah bilhal (da'wah activities that prioritise the creativity of individual behaviour at large or what is known as the action approach or real deeds). 7. The Islamic hospitality movement is a movement that Invites the entire UNISSULA academic community to Always apply elements of compassion and friendliness as exemplified by the Prophet Muhammad in everyday life. 8. The quality of life movement is a movement that invites the entire UNISSULA academic community to always maintain the quality of life as the life of righteous people, namely righteousness in piety, righteousness in science, social/congregational righteousness and physical righteousness. 9. Reconstructing Science on the basis of Islamic values is reorganizing science/courses at UNISSULA based on Islamic values.
Rational	Law no. 12/2012 concerning Higher Education, one of which aims to develop the potential of students to become human beings who believe and are devoted to God Almighty and have noble character, are healthy, knowledgeable, capable, creative, independent, skilled, competent and cultured for the benefit of the nation. In line with Law no. 12/12 and in order to achieve UNISSULA's VMT an educational strategy is needed, namely Islamic Academic

	Culture (BudAI) which includes strengthening spirituality and strengthening science and technology as stated in the Bismillah Minutes book Building the Khaira Ummah Generation.
Standard Content	1. Universities must establish policies, guidelines, manuals, indicators, forms and SOPs for implementing BudAI. 2. Universities/Faculties/Work Units must guarantee the implementation of BudAi in all units and faculties within UNISSULA. 3. Universities/Faculties/Work Units carry out monitoring Evaluation of the implementation of BudAI. 4. The university conducts BudAI implementation surveys periodically. 5. The university ensures that student Islamic boarding schools facilitate the strengthening of new student morals. 6. The University/Faculty ensures that UNISSULA students can read and write the Al-Qur'an. 7. Universities/Faculties ensure that staff lecturers start activities by reading the Al-Qur'an. 8. Universities/LKPI ensure increased development of knowledge reconstruction based on Islamic values.
Achievement Strategy	1. Preparation of guidelines, policies, manuals, indicators, BudAi SOP fund forms. 2. BudAi Socialization. 3. Monitoring and evaluating the implementation of BudAi. 4. Conducting regular stakeholder satisfaction surveys regarding BudAi.

Main Performance Indicator Achievement Targets

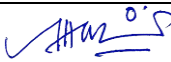
Standard content number	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
1	Availability of policies, BudAI guidebooks, BudAI indicators, and SOPs Implementation BudAI	100%	100%	100%	100%	100%	100%
2	Number of reported violations of BudAI implementation per year Decreased	100%	100%	100%	100%	100%	100%
3	Implementation evaluation monitoring report BudAI	100%	100%	100%	100%	100%	100%
4	BudAI implementation Survey Report	100%	100%	100%	100%	100%	100%
5	Manual book available Management	100%	100%	100%	100%	100%	100%

	Students at Islamic boarding schools UNISSULA						
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6	Monitoring and evaluation report on the implementation of Islamic boarding schools Student	100%	100%	100%	100%	100%	100%
7	LKPI and The faculty provides monitoring and evaluation reports on the ability to read and write the Koran Student	50%	100%	100%	100%	100%	100%
7	Faculties/Work Units report lecturers' Al-Qur'an reading activities Tendikper Semester	100%	100%	100%	100%	100%	100%
8	Number of visits to institutions outside UNISSULA related to the reconstruction of values-based science Islam	NA	5	7	9	11	13

Parties involved	1. Standard setting involves the WR III, Dean, Head of LKPI as an adhoc team, Head of LP3M as examiner, Chair of the Senate as approver, Chancellor and Chair of the Foundation as determiner, and Head of LPPM as controller. 2. Implementation of standards involves the Head of LKPI 3. Evaluation of standard implementation is carried out by WR III by monitoring the evaluation of the head of LKPI, the head of LP3M assigns an internal auditor to carry out an internal audit, the head of LKPI Cooperation carries out a self-evaluation 4. Control of standard implementation is carried out by WR 3 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. BudAi SOP guidelines, policies, manuals, indicators, funding forms 2. Guidelines for monitoring and evaluating the implementation of BudAi 3. BudAi application satisfaction survey guidelines 4. SOP for internal stakeholder satisfaction survey 5. Internal stakeholder satisfaction survey form
References	1. Republic of Indonesia Law Number 20 of 2003 concerning the National Education System 2. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education 3. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education 4. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 5. UNISSULA Statutes 2019 6. UNISSULA Strategic Plan 2014 - 2024 7. Bismillah Treatise Book, building the Khaira Ummah generation, Sultan Agung Waqf Foundation.

STUDENT AND ALUMNI STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: - Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. - Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. - Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. - Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	- University leaders are the Chancellor and Vice Chancellor at UNISSULA. - Deputy Chancellor III, hereinafter abbreviated as WR III, is Elements of university leadership in the field of student affairs and alumni. - The Dean is the head of the faculty within UNISSULA who has the authority and responsibility for the implementation and management of academic, professional and/or vocational education in each faculty. - The Promotion and Public Relations Task Implementation Unit, hereinafter abbreviated to UPT-PH, is a Work Unit at UNISSULA, a unit in the field of promotion and public relations.

	5. The Student and Alumni Development Institute, hereinafter abbreviated as LPKA, is a Work Unit at UNISSULA in the field of student and alumni development. 6. Students are students at the higher education level at UNISSULA. 7. Student affairs is everything related to Student.
Rationale	Students as an element of higher education need to be selected in their recruitment. Meanwhile, in the educational process, students need to receive good service in the academic and non-academic fields. With good recruitment and educational processes, good alumni will be produced. For this reason, it is necessary to develop and establish student quality standards as guidelines for students Implementation of higher education at UNISSULA.
Standard Content	1. Universities/Faculties must have a strategic plan to increase the number of new students from both within the country and abroad 2. The university ensures that recruitment methods and selection systems are able to identify the abilities and potential of prospective students in carrying out the educational process and achieving the specified learning outcomes. 3. The university together with the faculty ensures Increasing interest in new student applicants every year. 4. The university conducts regular surveys of satisfaction with the new student admissions system at least once a year 5. Universities must have a strategic plan regarding the development of student services which includes guidance and counseling services, development of reasoning, interests and talents, development of soft skills, scholarships, career and entrepreneurship guidance, and health. 6. The university ensures the provision of student services which include guidance and counseling services, development of reasoning, interests and talents, development of soft skills, scholarships, career and entrepreneurship guidance, and health. 7. The university periodically conducts graduate surveys, tracer studies and user satisfaction of graduates. 8. The university carries out monitoring and evaluation of the

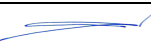
	implementation of student services. 9. The university periodically conducts satisfaction surveys with student services. 10. Universities/Faculties facilitate achievement Students at international level.
Achievement Strategy	1. Preparation of strategic plans for new student recruitment systems. 2. Preparation of recruitment guidelines and selection system for new student admissions 3. Preparation of strategic plans for developing student services 4. Preparation of student service guidelines 5. Preparation of guidelines for student activities 6. Implementation of student activities 7. Implementation of student services 8. Monitoring and evaluation of service implementation

Main Performance Indicator Achievement Targets							
Content number Standard	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
1	Availability of a strategic plan document to increase the acceptance of new students both from within the country And abroad	100%	100 %	100 %	100 %	100 %	100 %
2	Existence of recruitment methods and candidate selection systems Student	100%	100 %	100 %	100 %	100 %	100 %
3	Percentage of foreign students Country	0,5 %	0.7 %	0.9 %	1.1 %	1.3 %	1.5 %
3	The percentage of the number of applicants who pass the selection to the number who re-register Increases every year	90%	95%	100 %	100 %	100 %	100 %
4	Availability of system satisfaction survey reports Student admissions	98%	100 %	100 %	100 %	100 %	100 %
5	Availability of service development strategic plan documents Student affairs	100%	100 %	100 %	100 %	100 %	100 %
6	Availability of activity implementation reports for all services Student affairs every year	100%	100 %	100 %	100 %	100 %	100 %

7	Availability of graduate survey reports, tracer studies and graduate user satisfaction Every year	100%	100 %	100 %	100 %	100 %	100 %
8	Availability of monitoring reports evaluating the implementation of student services	100%	100 %	100 %	100 %	100 %	100 %
9	Carrying out a survey of student satisfaction with services at UNISSULA	100%	100 %	100 %	100 %	100 %	100 %
10	The percentage of student achievement in international level academic fields is divided Total number of students	0,05%	0,08 %	0,1 %	0,12 %	0,14 %	0,16 %
10	The percentage of international non-academic student achievements divided by the total number Student	0,1%	0,12 %	0,14 %	0,16 %	0,18 %	0,2 %

	SULTAN AGUNG WAQF BOARD FOUNDATION SULTAN AGUNG ISLAMIC UNIVERSITY (UNISSULA) Jl. Raya Kaligawe Km. 4 Semarang 50112	Code/No : STD/SA-PM/NA/07
		Date : December 27, 2019
	Welfare Standards	Revision : 02
		Date : August 22, 2022
		Page : 1 of 8

WELFARE STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: 1. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. 2. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. 3. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. 4. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	1. UNISSULA employees are permanent employees, prospective employees and non-permanent employees. 2. Permanent employees consist of permanent civil servants and employees Fixed. Prospective employees consist of prospective civil servants and candidates
	Employees. Non-permanent employees consist of non-permanent civil servants, expert civil servants and non-permanent

	employees; 3. Employee Welfare is the Basic Living, Allowances and Incentives given every month to every Employee and Prospective Employee, 13th Employee's Living, Periodic Increase in Living, Basic Living and Meal Incentive for Non-Permanent Employees, Assistance, Honorarium and Incentives for every Employee and Prospective Employee, Retirement Fund and Friendship Fund for Employees who have reached the Retirement Age limit, Leave for each employee with a certain period of service and permission not to carry out duties for prospective employees and non-permanent employees, as well as protection and opinion for each employee and prospective employee 4. Employee Welfare in the form of Employee Support for each level of Rank, Group and Functional and structural position according to the length of service is regulated by a Foundation Management Decree taking into account financial conditions and applicable Government Regulations as well as paying attention to the Chancellor's proposal
Rationale	Employees are human resources whose duties and roles are important in carrying out the University's Vision, Mission and Goals, so the University needs to develop Employee Welfare Standards so that employees can carry out their duties well, efficiently and successfully. Appropriate employee welfare in accordance with their competencies will optimise employee performance, too Will encourage work passion and motivation.
Standard content	1. The university establishes an employee welfare policy covering basic living and allowances Given every month to employees and prospective employees. 2. University Develop employee welfare guidelines 3. The University guarantees the welfare of employees regarding livelihoods for each level of rank, class and position according to the length of service regulated by a Foundation Management Decree taking into account financial conditions and applicable Government Regulations as well as paying attention to the Chancellor's proposals.

	4. The University guarantees employee welfare in the form of incentives and daily meal allowances given to employees and prospective employees who work and comply with working hours; 5. The University ensures Employee Welfare in the form of overtime incentives and/or workload incentives given to every employee, prospective employee and non-permanent employee who works beyond working hours and/or carries out additional tasks with a certain workload; 6. Welfare of Permanent Employees of the Foundation who have reached the Retirement Age limit are entitled to Retirement Funds, Old Age/Pension Funds, and Friendship Funds; 7. The University guarantees employee welfare in the form of leave and permits given to each employee with a certain period of work, namely not carrying out duties for a certain period of time; 8. The University guarantees employee welfare in the form of security protection and guarantees for safety, occupational health and employment, accident insurance, as well as legal protection provided to employees and prospective employees;
Achievement Strategy	1. Carrying out meetings and/or workshops to develop Employee Welfare Standards by involving internal stakeholders;

Main Performance Indicator Achievement Targets								
7	Content number Standard	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
	1,2	Availability of employee/servant welfare policies and guidelines	100%	100%	100%	100%	100%	100%

Main Performance Indicator Achievement Targets								
7	Content number Standard	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
	3	Availability of appropriate monthly allowances With rank, class, position and length of service;	100%	100%	100%	100%	100%	100%
	4,5	Availability of Assistance, Honorarium, Incentives, etc Overtime incentives for employees	100%	100%	100%	100%	100%	100%
	6	Availability of Retirement Funds and Friendship Funds;	100%	100%	100%	100%	100%	100%
	7	Number of employees who receive leave	100%	100%	100%	100%	100%	100%
	8	Availability of security protection and guarantees of work safety and health, as well as legal protection	100%	100%	100%	100%	100%	100%

Parties involved	1. Standard setting involves the WR II, Dean, Head of Study Programme, Finance Bureau, BSDI as an adhoc team, Head of LP3M as examiner, Chair of the Senate as approver, Chancellor and Head of the Foundation as decider, and Head of Study Programme and Dean as controller. 2. Implementation of standards involves the Finance Bureau, BSDI. 3. The evaluation of standard implementation was carried out by WR II monitoring the evaluation of Ka. BSDI and Ka. BK, the Head of LP3M assigned an internal auditor to carry out an Internal Audit, the Head of the Finance Bureau and the Head of BSDI carried out a self-evaluation. 4. Control of standard implementation is carried out by WR II 5. The increase in standards is carried out by the Complete Leadership Meeting.
Related documents	1. Unissula personnel regulations. 2. UNISSULA Employee welfare policy 3. Guidelines for recruitment, selection, placement, development, retention, dismissal of lecturers and education staff. 4. Lecturer code of ethics 5. Code of ethics for educational staff 6. UNISSULA Employee Welfare Guidelines
References	1. RI Law Number 12 of 2012 concerning Higher Education 2. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education 3. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 4. UNISSULA Statutes 2019 5. UNISSULA Strategic Plan for 2014 - 2024 6. UNISSULA Development Master Plan

INFORMATION SYSTEMS STANDARDS

PROCESS	NAME	POSITION	SIGNATURE	DATE
1. Composed	Dr. M. Abdul Basir, S. Pd. , M. Pd	Head of LP3M UNISSULA		22/08/2022
2. Checked	H. Andre Sugiyono, ST. , MM. , Ph. D	UNISSULA Deputy Chancellor I		22/08/2022
3. Approved	Prof. Dr. Hj. Anis Masdurohatun, S. H. , M. Hum	Chairman of the UNISSULA Senate		22/08/2022
4. Validated	Prof. Dr. H. Gunarto, S. H. , M. H	UNISSULA Chancellor		22/08/2022
5. Determined	H. Hasan Toha Putra, MBA	General Chairperson of YBWSA	 	22/08/2022

UNISSULA Vision and Mission	UNISSULA Vision A leading Islamic university in building the khaira ummah generation, developing science and technology based on Islamic values, and building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil'ālamīn. UNISSULA Mission Organising Islamic higher education in the context of Islamic da'wah which is oriented towards quality and universal equality by: 1. Reconstruct and develop science and technology (IPTEK) on the basis of Islamic values. 2. Educate and develop Islamic human resources at all levels of education in various fields of science in order to build a generation of khaira ummah, and cadres of tafaqquh fiddin ulama, by prioritising moral nobility, with the highest standard of scholarly and expert qualities, ready to carry out the duties of community leadership and da'wah. 3. Developing community service in building Islamic civilization towards a prosperous society blessed by Allah SWT within the framework of rahmatan lil a'lamin. 4. Develop ideas and activities so that they are dynamically always ready to make institutional improvements in accordance with the results of reconstruction and Development of science and technology, and development of society.
Glossary of Terms	The information system is part of the infrastructure that supports UNISSULA's Tri Dharma activities
Rational	The development of information technology is increasingly rapid, UNISSULA has launched its vision as a World Class Islamic Cyber University. As an effort to achieve this vision, standards regarding information technology systems are needed at UNISSULA
Standard Content	1. Information systems (SI) and supporting facilities (hardware, software, electronic learning and libraries) must be able to be used in the learning process and activities of the tridharma of

	higher education, finance, careers of lecturers and education staff, as well as alumni management. 2. Information systems and supporting facilities must be integrated for academic and non-academic administration 3. Information technology (IT) development must be in line with UNISSULA's business processes and coordinated with the information system implementation unit 4. IT resources must be maintained/protected, including: data, application systems, hardware, operating systems, databases, networks, supporting facilities, staff and user capabilities 5. IT governance must be carried out through the principles of data integrity (completeness, strength, purity and thoroughness) and the principles of information requirements (effectiveness, efficiency, confidentiality, integrity, availability, compliance and trust) 6. Universities must carry out monitoring and evaluation Implementation of information technology governance and Communication (ICT) and its follow-up.
Achievement Strategy	1. Determination of the ICT system development blueprint document 2. Implementation of ICT 3. Evaluation of ICT systems 4. ICT system control 5. Improved ICT systems

No Standar d content	Indicator	Baseline (2021)	2022	2023	2024	2025	2026
1,2	Availability of academic, financial and personnel information systems that are integrated and accessible to stakeholders.	100%	100%	100%	100%	100%	100%
3	Availability of information system development	100%	100%	100%	100%	100%	100%
4	Increased information system security	100%	100%	100%	100%	100%	100%
5	Information system satisfaction surveys increase every year	100%	100%	100%	100%	100%	100%
6	Monitoring and evaluation reports and ICT follow-up every year	100%	100%	100%	100%	100%	100%

Parties involved	1. Standard setting involves WR III, Dean, Head of UPT-SI and LP3M as an ad hoc team, Chancellor as examiner, Chair of the Senate as approver, Chair of the Foundation as determiner, and Head of LP3M as controller. 2. Implementation of standards involves the Head of UPT-SI 3. Evaluation of standard implementation is carried out by WR III by monitoring the evaluation of the Head of UPT-SI, the Head of LP3M assigns an internal Auditor to carry out an Internal Audit, the Head of UPT-SI carries out a self-evaluation, 4. Control of standard implementation is carried out by WR 3 5. The increase in standards is carried out by the Leadership Meeting
Related documents	1. ICT system blueprint document 2. ICT system SOP 3. Guidelines for monitoring and evaluating ICT systems 4. SOP for monitoring and evaluating ICT systems 5. ICT system monitoring and evaluation form
References	1. RI Law Number 12 of 2012 concerning Higher Education 2. PP Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education 3. Minister of Education and Culture Regulation No. 3 of 2020 concerning National Higher Education Standards 4. UNISSULA Statutes 2019 5. UNISSULA Strategic Plan for 2014 – 2024 6. APT Self Evaluation Report 7. APS Self Evaluation Report